|  |  |  |  |
| --- | --- | --- | --- |
| **Useful Contacts for International Students 2022 AUTUMN** | |  | |
|  | | |
| **RESPONSIBILITIES** | **NAME** | **CONTACTS** | **OFFICE HOURS** |
| **DIRECTOR OF INTERNATIONAL RELATIONS CENTER:**  **Institutional Coordinator** | **Zsuzsanna Tarr, PhD** | [tarr.zsuzsanna@uni-mate.hu](mailto:tarr.zsuzsanna@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31.  Phone: +36 28 522 000 / 1017 | Mon-Thurs  13:30-15:00 |
| **GÖDÖLLŐ CAMPUS – HEADQUARTERS** | | | |
| **Stipendium Hungaricum, SCYP**  **Institutional Coordinator** | **Csilla Kánai** | [kanai.csilla@uni-mate.hu](mailto:kanai.csilla@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31.  Phone: +36 28 522 000 / 1014 | Mon-Thurs  13:30-15:00 |
| **International Coordinator (SH, SCYP, DFP, FAO, MISP, Self-finance)**  **Student Services – non-educational issues** | **Judit Tallárom-Czingili** | [tallaromne.czingili.judit@uni-mate.hu](mailto:tallaromne.czingili.judit@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31.  Phone: +36 28 522 000 / 3882 | Mon-Thurs  13:30-15:00 |
| **Erasmus Coordinator for incoming students and staff**  **Mentor Coordinator** | **Edit Szabadszállási** | [erasmus-in-godollo@uni-mate.hu](mailto:erasmus-in-godollo@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31.  Phone: +36 28 522 000 / 1027 | Mon-Thurs  13:30-15:00 |
| **Erasmus+ International Credit Mobility Coordinator** | **Zsuzsanna Heltai** | [heltai.zsuzsanna@uni-mate.hu](mailto:heltai.zsuzsanna@uni-mate.hu)  Gödöllő, Main building, ground floor, room 34-35.  Phone: +36 28 522 000 / 2167 | Mon-Thurs  13:30-15:00 |
| **Erasmus+ International Credit Mobility, MISP Coordinator** | **Szilvia Papp** | [papp.szilvia@uni-mate.hu](mailto:papp.szilvia@uni-mate.hu)  Gödöllő, Main building, ground floor, room 34-35.  Phone: +36 28 522 000 / 2188 | Mon-Thurs  13:30-15:00 |
| **Erasmus Coordinator for outgoing students and staff** | **Beáta Farkas** | [erasmus-out-godollo@uni-mate.hu](mailto:erasmus-out-godollo@uni-mate.hu)  Gödöllő, Main building, ground floor, room 34-35.  Phone: +36 28 522 000 / 2172 or 3888 | Mon-Thurs  13:30-15:00 |
| **DAFM Coordinator** | **Zita Batiz** | [batiz.zita@uni-mate.hu](mailto:batiz.zita@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31. | Mon-Thurs  13:30-15:00 |
| **Stipendium Hungaricum Coordinator** | **Bernadett Gerháth** | [gerhath.bernadett@uni-mate.hu](mailto:gerhath.bernadett@uni-mate.hu)  Gödöllő, Main building, ground floor, room 29-31. | Mon-Thurs  13:30-15:00 |
| **Full Degree BSc, MSc Economic and Social Sciences courses - Registrar’s Officer** | **Enikő Prokaj, PhD** | [prokaj.eniko@uni-mate.hu](mailto:prokaj.eniko@uni-mate.hu)  Gödöllő, Main Building, ground floor, room 20-21  Phone: +36 28 522 000 / 1605 | Mon, Wed, Fri  09:00-12:00 |
| **Full degree Agricultural and Environmental Sciences courses, FAO - Registrar’s Officer** | **Kinga Püspök-Szabados** | [puspokne.szabados.kinga@uni-mate.hu](mailto:puspokne.szabados.kinga@uni-mate.hu)  Gödöllő, Main Building, ground floor, room 20-21  Phone: +36 28 522 000 / 1655 | Mon, Wed, Fri  09:00-12:00 |
| **Full Degree BSc, MSc Mechanical Engineering - Registrar’s Officer** | **Melinda Zsófia Fülöp** | [fulop.melinda.zsofia@uni-mate.hu](mailto:fulop.melinda.zsofia@uni-mate.hu)  Gödöllő, Main Building, ground floor, room 20-21  Phone: +36 28 522 000 / 3870 | Mon, Wed, Fri  09:00-12:00 |
| **Doctoral, Habilitation and Science Organization Office** | **Mónika Török-Hajdú**  **Zsuzsanna Tassy** | [torokne.hajdu.monika@uni-mate.hu](mailto:torokne.hajdu.monika@uni-mate.hu)  [tassy.zsuzsanna@uni-mate.hu](mailto:tassy.zsuzsanna@uni-mate.hu)  Gödöllő, Main Building, ground floor, room  Phone: +36 28 522 000 /1055 | Mon-Thurs  8:00-12:00 |
| **MATE Dormitory Student Coordinator Szent István Campus – Gödöllő** | **Beáta Kárpáti**  **Noémi Budavári** | [karpati.beata@uni-mate.hu](mailto:karpati.beata@uni-mate.hu)  budavari.noemi@uni-mate.hu  Gödöllő, Dormitory B building, room 43  Phone: +36 28 522 000 / 2071 | Mon-Fri  8:00-16:00 |
| **Library in Gödöllő** | **Szilvia Molnár** | <https://uni-mate.hu/en/mate/university-library-and-archives> | Mon-Thurs  8:00-18:00  Fri  8:00-14:00 |
| **E-learning expert** | **Judit Gyulai** | <https://uni-mate.hu/en/mate/university-library-and-archives/e-learning> |  |
| **BUDA CAMPUS** | | | |
| **Buda Campus**  **International coordinator - SH, SCYP, DFP, FAO, MISP, Self-finance** | **Orsolya Nagy** | [nagy.orsolya@uni-mate.hu](mailto:nagy.orsolya@uni-mate.hu)  Budapest, Villányi út 35-43. Building K Room 205 Phone: +36 1 305 7591 | Mon, Fri  9:00-11:00  Tue, Thurs 13:30-15:30 |
| **Buda Campus**  **International coordinator - SH, SCYP, DFP, FAO, MISP, Self-finance** | **Letícia Bogárdi** | [bogardi.leticia@uni-mate.hu](mailto:bogardi.leticia@uni-mate.hu)  Budapest, Villányi út 35-43. Building K Room 205 Phone: +36 1 305 7591 | Mon, Fri  9:00-11:00  Tue, Thurs 13:30-15:30 |
| **Buda Campus**  **International coordinator - Erasmus+ International Credit Mobility for incoming, outgoing students and staff** | **Eszter Somogyi** | [somogyi.eszter@uni-mate.hu](mailto:somogyi.eszter@uni-mate.hu)  Budapest, Villányi út 35-43. Building K Room 205 Phone: +36 1 305 7591 | Mon, Wed:  13:30-15:30  Tue, Thurs:  9:00-11:00 |
| **Buda Campus**  **Student Service coordinator –**  **Institute of Sustainable Horticulture, Institute of Horticultural Plant Biology, Institute of Plant Protection,**  **Institute of Viticulture and Enology, Department of Garden and Open Space Design,**  **Department of Garden Art and Landscape Techniques,**  **Department of Landscape Planning and Regional Development,**  **Department of Landscape Protection and Reclamation,**  **Department of Urban Planning and Design** | **Szandra Vanner** | [vanner.szandra@uni-mate.hu](mailto:vanner.szandra@uni-mate.hu)  Budapest, Villányi út 35-43. Building K, ground floor  Phone: +36 1 305 7211 | Mon, Wed, Fri:  9:00-12:00 |
| **Buda Campus**  **Student Service coordinator –**  **Centre of Bioengineering and Process Control,**  **Centre of Food Quality, Safety and Nutrition,**  **Centre of Food Technology** | **Mária Sonnevendné Járási** | sonnevendne.jarasi.maria@uni-mate.hu  Budapest, Villányi út 35-43. Building K, ground floor  Phone: +36 1 305 7198 | Mon, Wed, Fri:  9:00-12:00 |
| **Doctoral, Habilitation and Science Organization Office** | **Mónika Török-Hajdú**  **Zsuzsanna Tassy** | [torokne.hajdu.monika@uni-mate.hu](mailto:torokne.hajdu.monika@uni-mate.hu)  [tassy.zsuzsanna@uni-mate.hu](mailto:tassy.zsuzsanna@uni-mate.hu)  Gödöllő, Main Building, ground floor, room  Phone: +36 28 522 000 /1055 | Mon-Thurs  8:00-12:00 |
| **Buda Campus**  **Somogyi Imre Dormitory**  **Dormitory Administrator** | **Andrea Glevitzky** | [glevitzky.andrea@uni-mate.hu](mailto:glevitzky.andrea@uni-mate.hu)  [buda.kollegium@uni-mate.hu](mailto:buda.kollegium@uni-mate.hu)  1118 Budapest, Szüret utca 2-18.  Phone: 06 1 305 7581 | Mon-Thurs  9:00-15:00  Fri 9:00-13:00 |
| **Buda Campus**  **Somogyi Imre Dormitory**  **Head of Dormitory** | **Ildikó Fedor** | [buda.kollegium@uni-mate.hu](mailto:buda.kollegium@uni-mate.hu)  1118 Budapest, Szüret utca 2-18. | Mon-Thurs  11:00-15:00  Fri 11:00-13:00 |
| **KAPOSVÁR CAMPUS** | | | |
| **Kaposvár Campus**  **International Coordinator – SH, SCYP, Self-finance, MISP** | **László Hahn** | [hahn.laszlo@uni.mate.hu](mailto:hahn.laszlo@uni.mate.hu)  Kaposvár, Old building, ground floor, room 18.  Phone: +36 82 505 800 / 2653 | Mon – Thurs 13:30 – 15:00 |
| **Kaposvár Campus**  **International Coordinator – SH, SCYP, Self-finance, MISP, Erasmus** | **Milán Milkovics** | [milkovics.milan@uni.mate.hu](mailto:milkovics.milan@uni.mate.hu)  Kaposvár, Old building, ground floor, room 17/A.  Phone: +36 82 505 800 / 1010 | Mon – Thurs 13:30 – 15:00 |
| **MATE Hostel Student Coordinator Kaposvár Campus (New Dormitory and Csukás Zoltán Dormitory)** | **Kitti Kolber** | [kolber.kitti@uni.mate.hu](mailto:kolber.kitti@uni.mate.hu)  7400 Kaposvár, Guba Sándor u. 40. Phone: +36 82 505 832 |  |
| **GYÖNGYÖS CAMPUS** | | | |
| **Gyöngyös Campus International Coordinator** | **Dóra Póka** | [poka.dora@uni.mate.hu](mailto:poka.dora@uni.mate.hu)  3200 Gyöngyös, Mátrai str 36.  A building I. floor / room 1.203  +36 37 518 305 | Mon,  Wed, Fri 8.00-11.30  Tue, Thurs 13.00-15.30 |
| **Gyöngyös Campus Registrar’s Officer** | **Barbara Tátrainé Biró** | [tatraine.biro.barbara@uni.mate.hu](mailto:tatraine.biro.barbara@uni.mate.hu)  3200 Gyöngyös, Mátrai str 36.  A building I. floor / room 1.203  +36 37 518 305 | Mon,  Wed, Fri 8.00-11.30  Tue, Thurs 13.00-15.30 |
| **MATE Hostel Student Coordinator Gyöngyös Campus (Károly Róbert Student Hostel)** | **Dóra Póka** | [poka.dora@uni.mate.hu](mailto:poka.dora@uni.mate.hu)  3200 Gyöngyös, Mátrai str 36.  A building I. floor / room 1.203  +36 37 518 305 | Tue, Thurs 13.00-15.30  Tue, Thurs 13.00-15.30 |
| **GEORGIKON CAMPUS – KESZTHELY** | | | |
| **Georgikon Campus International Coordinator** | **Soós Adrienn** | international.georgikon@uni-mate.hu  [soos.adrienn@uni-mate.hu](mailto:soos.adrienn@uni-mate.hu)  8360 Keszthely, Deák Ferenc utca 16.  Building ’A’, second floor, room 277  Phone: +36 83 545 148 | Mon-Fri  8:00-12:00 |
| **MATE Pethe Ferenc Student Hostel**  **Coordinator - Georgikon Campus** | **Pásztor György** | [pasztor.gyorgy@uni-mate.hu](mailto:pasztor.gyorgy@uni-mate.hu)  8360 Keszthely, Deák Ferenc utca 16.  Building ’A’, second floor, 268  Phone: +36 83 545 155 | Mon-Wed  8:00-12:00 |