



GOOD TO KNOW FOR FRESHMEN

Academic year 2025/26

**Szent István Campus
Gödöllő**



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Educational/ non-educational issues

Educational issues (please see your educational coordinator, their names are on the next slide)

Any questions related to

- Enrolment
- Subject registration
- Subject recognition
- Issues with Neptun
- Student ID, student status certificate, transcript
- Thesis

Non-educational issues (in Gödöllő, please see Ms. Judit Tallárom-Czingili)

Any question related to

- Residence permit
- Bank account
- TAX number
- Public health insurance, private health insurance, medical assistance



Educational administrators

Training programme at MATE SZIC	Administrator	Access	Student hours
Hungarian Language Preparation Course MSc in Finance MSc in Supply Chain Management	Judit Gordos Enikő Prokaj	gordos.judit@uni-mate.hu prokaj.eniko@uni-mate.hu Gödöllő, AULA building, 104-105 Phone: +36 28 522 000 / 3210 or 3870	Monday Wednesday Thursday 9:00-12:00
BSc in Agricultural Engineering BSc in Environmental Engineering BSc in Wildlife Management Engineering BSc in Mechanical Engineering MSc in Biosystems Engineering MSc in Mechanical Engineering MSc in Environmental Engineering MSc in Wildlife Management Engineering	Henrik Lénárd	lenard.henrik@uni-mate.hu Gödöllő, AULA building, 104-105 Phone: +36 28 522 000 /3870	
MSc in Agricultural Biotechnology MSc in Agricultural Water Management MSc in Aquaculture MSc in Ecotoxicology MSc in Crop Production Engineering Danube Agrifood Joint Master EMPLANT	Andrea Nagy	nagy.andrea.to@uni-mate.hu Gödöllő, AULA building, 104-105 Phone: +36 28 522 000 / 3210	
BSc in Business Administration Management MSc in Engineering Management MSc in Management and Leadership MSc in Rural Development Engineering	Enikő Prokaj	prokaj.eniko@uni-mate.hu Gödöllő, AULA building, 104-105 Phone: +36 28 522 000 / 3210	

Non-educational coordinators, SH coordinators

Student hours

HEAD of CENTER for INTERNATIONAL EDUCATION	Zsuzsanna Tarr, PhD	tarr.zsuzsanna@uni-mate.hu	Mon-Wed 13:30-15:00
Institutional Coordinator for Erasmus, CEEPUS, PANNONIA		Gödöllő, Main building, 2071 Phone: +36 28 522 000 / 3216	
Stipendium Hungaricum	Csilla Kánai	kanai.csilla@uni-mate.hu	Mon-Wed 13:30-15:00
Institutional Coordinator		Gödöllő, Main building, 2064 Phone: +36 28 522 000 / 3219	
International Coordinator (SH, SCYP, DFP, FAO, MISP, Self-finance)	Judit Tallárom-Czingili	tallaromne.czingili.judit@uni-mate.hu	Mon-Wed 13:30-15:00
Student Services – non-educational issues		Gödöllő, Main building, 2070 Phone: +36 28 522 000 / 3222	
Erasmus Coordinator for incoming students and staff	Edit Szabadszállási	erasmus-in-godollo@uni-mate.hu	Mon-Wed 13:30-15:00
Mentor Coordinator		Gödöllő, Main building, 2067 Phone: +36 28 522 000 / 3221	
Erasmus+ International Credit Mobility Coordinator	Zsuzsanna Heltai	heltai.zsuzsanna@uni-mate.hu	Mon-Wed 13:30-15:00
		Gödöllő, Main building, 2065 Phone: +36 28 522 000 / 3218	

Non-educational coordinators, SH coordinators

Student hours

Pannónia Coordinator for outgoing students and staff	Beáta Farkas	erasmus-out-godollo@uni-mate.hu Gödöllő, Main building, 2066. Phone: +36 28 522 000 / 3217	Mon-Wed 13:30-15:00
DAFM, EMPLANT Coordinators	Zita Batiz Eszter Lénárd-Somogyi	batiz.zita@uni-mate.hu somogyi.eszter@uni-mate.hu Gödöllő, Main building, 2065 Phone:+ 36 28 522 000 / 3214	Mon-Tues-Wed 13:30-15:00

Non-educational coordinators, SH coordinators

Student hours

DIASPORA Institutional Coordinator

Zsuzsanna Tassy

Tassy.Zsuzsanna@uni-mate.hu

Gödöllő, Main building, 2067

Mon-Wed

SH and MISP coordinator

Phone: +36 28 522 000 / 3265

13:30-15:00

**International Coordinator (Self-financed students, Kinga Püspök-Szabados
FAO)**

Kinga Püspök-Szabados

Puspokne.Szabados.Kinga@uni-mate.hu

Gödöllő, Main building, 2070

Mon-Wed

13:30-15:00

Phone: +36 28 522 000 / 3241

Doctoral, Habilitation and Science Organization Office

			Student hours
Doctoral, Habilitation and Science Organization Office	Mónika Hajdú	hajdu.monika@uni-mate.hu	Mon-Thurs
	Edit Sima-Dolányi	simane.dolanyi.edit@uni-mate.hu	8:00-12:00
	Gödöllő, B Dormitory, room 41		
	Phone: +36 28 522 000 /		

SCYP Coordinator

SH Campus Coordinator and
SCYP Coordinator

Krisztina Nagy

nagy.krisztina@uni-mate.hu

Buda Campus

**Budapest, Villányi út 35-43. Building K
Room 205 Phone: +36 1 305 7275**

Office hours

**Mon, Fri
9:00-11:00
Tue, Thurs
13:30-15:30**

Other useful contacts

**MATE Dormitory Student
Coordinator Szent István
Campus – Gödöllő**

Beáta Kárpáti

karpati.beata@uni-mate.hu

Gödöllő, Dormitory B building, room 42

Phone: +36 28 522 000 / 2071

Orsolya Horváth

horvathne.horvath.orsolya@uni-mate.hu

Office hours

8:00-16:00

**Károly Róbert Campus –
Gyöngyös**

Márk Lakatos

lakatos.mark@uni-mate.hu

Library in Gödöllő

Szilvia Molnár

<https://uni-mate.hu/en/mate/university-library-and-archives>

Mon-Thurs

8:00-18:00

Fri

8:00-14:00

E-learning expert

Judit Gyulai

<https://uni-mate.hu/en/mate/university-library-and-archives/e-learning>