

Enrollment
for
Newbies
and
Seniors

Neptun student login surface (link: <https://web02.neptun.uni-mate.hu/hallgato/login.aspx>)
Or: <https://ed.uni-mate.hu/neptun-login>

Hungarian University of Agriculture and Life Sciences



Student MATE_WEB03_HALLGATOI(441)

1 Language:   

2 Login name:

3 Password:

4

★ Hweb forgotten password button

Verzió: 2023.1.20 (7/5/2023)
Supported browser:
Microsoft Internet Explorer 9.0+ ; Mozilla Firefox ; Google Chrome

Latest News 5

[Information about application Request for a Course](#)

(8/24/2023 6:05:32 PM)

Dear Students,

For your information: Between 28.08.-03.09.2023 the student can apply for the announcement of his/her subject(s) in **NEPTUN** that **have expired** (no longer included in the current sample curricula with that subject code) but do not have an announced course. The application is free of charge.

Downloadable documents 6

 HWEB_Neptun_User_Guide_4.6.pdf

(9/5/2019 8:00:00 AM)

Useful links 7

1 select the British flag; 2 enter your Neptun Code (received in e-mail); 3 enter your password; newbies: NeYYYYMMDD; seniors: what you have set before (if forgotten, click on the ★ marked text; 4 then press Login button

5 see hottest news here (sent in neptun-message); 6 Neptun user guide in pdf; 7 coming soon

THIS IS THE STARTER SCREEN OF YOUR NEPTUN PROFILE

The screenshot shows the Neptun profile interface. At the top left, a red box with the number '1' highlights the 'Training' dropdown menu. At the top right, a yellow box contains the text 'YOUR NAME AND NEPTUN CODE'. Below the header, there is a navigation bar with tabs: 'My data', '3 Studies', 'Subjects', 'Exams', 'Finances', 'Information', and '4 Administration'. On the left side, there are several widgets: 'Neptun news', 'Neptun mobile', 'Messages' (with a red box and '2' next to it), and 'Favourite functions'. The main content area is titled 'Messages' and shows an 'Inbox' with a table of messages. The table has columns for 'Delete', 'Sender', 'Subject', and 'Receive date'. The messages listed are:

Delete	Sender	Subject	Receive date
<input type="checkbox"/>	Educational Directorate	Szociális helyzetfelmérő kérelmek benyújtása 2023/24/1. félévre / szociális alapú kérelmek	9/1/2023 11:45:40 AM
<input type="checkbox"/>	Enikő Prokaj	reminder for SZIC students	8/29/2023 5:50:59 PM
<input type="checkbox"/>	Enikő Prokaj	Semester start info	8/25/2023 4:43:33 PM
<input type="checkbox"/>	Educational Directorate	Félévkezdéssel kapcsolatos információk (2023/24/1) / Information on Semester Start (2023/24/1)	8/25/2023 12:19:06 PM

- 1 FOR PROPER ADMINISTRATION, PLEASE SELECT YOUR TRAINING YOU WISH TO ENROL
- 2 READ INFORMATION IN NEPTUN MESSAGES, YOU MIGHT FIND HELPFUL INSTRUCTIONS
- 3 SEE STUDIES MENU FOR CURRICULA, TO CHECK WHICH SUBJECTS NEEDED TO BE TAKEN
- 4 IN ADMINISTRATION MENU FIND ENROLLMENT SUBMENU

Enrollment/Registration

Filters Only active: No

Only active: List

Actions: Add to favourites

Registration/Enrollment applications



Training	Admission year	Term	Status	Term status	
Mechanical Engineering	2023/24/1	2023/24/1	New	Admitted	+

Number of results: 1-1/1 (47 ms)

**FOR SUCCESSFUL ENROLLMENT, PLEASE,
DO NOT
PUT CHECKMARK IN *ONLY ACTIVE* BOX!**

Exams | Finances | Information | **1 Administration**

2 Enrollment/Registration

- Dormitory application
- Module selection
- Final exams
- Requests
- Request judgement
- Student Card request
- Questionnaires
- Switch studies

Filters

Only active: No

Only active:

Actions: Add to favourites

Registration/Enrollment applications

Training	Admission year	Term	Status	
Mechanical Engineering	2023/24/1	2023/24/1	New	Admitted

Number of results: 1-1/1 (47 ms)

4 Register

- Change status
- Viewing of the registration request
- Print general certificate

3 +

- 1** SELECT ADMINISTRATION MENU
- 2** SELECT ENROLLMENT/REGISTRATION SUBMENU
- 3** CLICK ON + MARK AT THE END OF YOUR NEW SEMESTER
- 4** SELECT REGISTER OPTION

Enrollment/Registration

Statement on term status

On the current training (Gépészmérnöki) my status in the (2023/24/1) term will be:

5 Active Passive

6 Save Back

5 MARK ACTIVE IF YOU WISH TO START STUDY IN THIS SEMESTER (MARK PASSIVE IF YOU DO NOT WANT TO STUDY)

6 CLICK SAVE BUTTON

SENIORS ARE READY WITH ENROLMENT AT THIS POINT!

NEWBIES NEED TO FILL IN THE REGISTRATION FORM!

Advice: check your data and correct if needed, *do not write anything in to title field unless* you are a PhD or Dr. or some noble lady or lord titled by the Queen.

Use frequently next button, do not add extra lines of phone or e-mail address, keep it simple. But add an electronic photo of yourself or your passport. Finally, please press submit button! (Maybe inform your educational administrator about your submitted form. See last page. You might write to any of us.)

Further tips:

Name of you – spelling exactly be the same as it is in your passport: family name first, then given name (if you have more then one given name write all of them if those are in your passport)

Name of your mother (maiden name) – it may happen that she has only one name, BUT we need to double it, as the Hungarian system requires family name and given name also

Address – leave that way as it is filled in – we will correct together when you are here in person in our office

permanent (99999 post code – it means to our system that you have address abroad

We need street name and house number also.

If you have NOT house number, we will add a number e.g.: 1

temporary – it is may be filled in with the dormitory address – leave it that way, we will correct when you are here in person.

Language Certificate – Do not fill it in! – You have English knowledge proof/study period

Certificate - if you are coming for MSc, please add your BSc degree (number, date etc.)

If you are coming for BSc please fill in this part with data of your secondary school certificate (registry number, date, grade etc.)

HOW TO FILL IN REGISTRATION FORM?

Registration Form 2024/25/1

REGISTRATION FORM

Hungarian University of Agriculture and Life Sciences
Institution identification number: FI51129
Semester: 2024/25/1

Request ID:\$AZONOSITO

The registration form shall be completed and submitted according to the specified format requirements!

Programme information

Name of the programme: **Hungarian Language Preparation Course**
Schedule: **Full time training**
Place of the programme: **Gödöllői Campus**
Form of financing: **Self supporting student**
Level of education: **Előkészítő tanulmány**
Language of the programme: **Hungarian**

Personal information (Photo (ID photo): NKNJ1C Attachment  (1))

attach your photo or passport datasheet photo

Neptun code: **NKNJ1C**

Educational ID:

Student's name:

Title: **DO NOT WRITE HERE**

Surname:

First name:

Maiden name of student:

Maiden name title: **DO NOT WRITE HERE**

Maiden surname:

Maiden first name:

This maiden name is your name what you have got at your birth. It may have changed due to marriage or adoption.

Name:

SELECT YOUR GENDER

Date of birth: YOUR BIRTHDAY, SELECT FROM SMALL CALENDAR

Place of birth – country: THE COUNTRY, WHERE YOU HAVE BEEN BORN

Place of birth – county: DO NOT SELECT ANYTHING HERE

Place of birth – city: THE CITY, WHERE YOU HAVE BEEN BORN

Mother's maiden name:

Mother's maiden name title: DO NOT WRITE HERE

Mother's maiden surname: YOUR MOTHER'S FAMILY NAME, BEFORE HER MARRIAGE

Mother's maiden first name: YOUR MOTHER'S GIVEN NAME, BEFORE HER MARRIAGE

Nationality:

SELECT FROM LIST OR CALENDAR

1. Citizenship

Citizenship: [REDACTED] Start: YOUR BIRTHDAY, SELECT FROM SMALL CALENDAR End: DO NOT WRITE HERE

Passport data:

Please enter your **passport** details in the fields below. In the box "Identifier" provide your passport number (e.g. N45678930) and set the type to „passport“.

1. Official document

Identifier: PASSPORT NUMBER	Deliver place: Other
Date of issue: [REDACTED]	Type: SELECT:PASSPORT
Valid from: [REDACTED]	Subtype: DO NOT WRITE HERE
Valid until: [REDACTED]	

Address:

SELECT FROM LIST

1. Address

Address type: Official home country address	Country: YOUR COUNTRY	County:
City: YOUR CITY		Postal code: 4360
Street suffix: NAME OF STREET YOUR HOUSE IS LOCATED (YOUR ADDRESS)	Street suffix type: TYPE OF ADDRESS	Number: HOUSE NUMBER
Building:	Staircase:	
Floor:	Door:	

To be deleted:

+

Contacts:

Use the + sign to create your new phone number/e-mail address as new data.

E-mail:

1. Email address

Email address: YOUR E-MAIL ADDRESS	Email address type: Official
------------------------------------	------------------------------

To be deleted:

+

Phone number:

*For international phone numbers, please use the "mobile" type.
Only one phone number can be entered with the "mobile" phone number type!*

1. Phone number

Phone number: YOUR PHONE NUMBER	Phone number type: Home
---------------------------------	-------------------------

+

WHEN YOU FINISHED TO CHECK OR FILL THIS PAGE CLICK ON NEXT BUTTON

Financial information

TAJ number:

Tax number:

Bank account number:

Please provide it in a 3 x 8 digit format, without using any hyphen, for example: 123456781234567812345678.

In case you have a 2 x 8 digit format, enter zeros for the last 8 numbers.

1. Bank account number

Foreign: <input type="checkbox"/>	Country: Hungary
Bank account number: <input type="text"/>	BIC/SWIFT code: <input type="text"/>
Bank account holder: <input type="text"/>	
Bank name: <input type="text"/>	
Bank premises: <input type="text"/>	

SKIP THIS PAGE, CLICK ON NEXT BUTTON

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Next

Submit request

Suspend filling in

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Previous qualification(s)

IF THIS PART IS FILLED IN, THEN JUST LEAVE IT

1. Qualifications

Qualification type: [HUN] Külföldi középiskola	Type of education: Previous qualifications
Name of the institution: Secondary School - Bangladesh (FIR_KÜLF_Középisk20)	
Mode: Full time training	Training interval (term):
Certificate number: nincs adat	Qualifications:
Certificate type: Secondary school degree	Degree of certificate: Középfokú oktatásban szerzett
Graduation date: 26.11.2023	Printing serial number: 220847
Qualification level: Choose from the list!	Results:
ME code of the institution:	

Language exam information

Only language exams obtained in Hungary can be included in this section.

SKIP THIS PART, CLICK ON NEXT BUTTON

1. Language

Language: Choose from the list!	Language exam level: Choose from the list!	Type: Choose from the list!
Type of language knowledge: Choose from the list!	Date of issue:	Language exam date:
Type of language exam document: Choose from the list!	Certificate number:	Registry Number:
Testing center: Choose from the list!	Place of acquisition:	
Bilingual: <input type="checkbox"/>	Professional: <input type="checkbox"/>	Professional language certificate type: Choose from the list!

Previous Next Submit request Suspend filling in Assign document Back

Status of my first semester

I want to set the study status of my first semester to

Choose from the list ▼

Choose from the list!

Aktív

Passzív

SELECT FROM LIST

Statements

I acknowledge that upon enrolment at Hungarian University of Agriculture and Life Sciences, I must provide proof of the above information by presenting original documents (identity card/passport, residence card, social security card, tax ID card).

Choose from the list ▼

I have reviewed the information recorded about me in the student information system (Neptun) of Hungarian University of Agriculture and Life Sciences, and I state in full awareness of my criminal responsibility that the information is true.

Choose from the list ▼

I acknowledge that I am responsible for the correctness and completeness of my data registered in Neptun under the Academic Regulations for Students in force, and I will report any changes to the data to Neptun within 15 days.

Choose from the list ▼

I declare that the Institutional Information Guide has been made available to me by Hungarian University of Agriculture and

Choose from the list ▼

Status of my first semester

I want to set the study status of my first semester to

SELECT FROM LIST, ALL OF THEM
SHOULD BE :
YES/IGEN
THEN CLICK ON NEXT

Statements

I acknowledge that upon enrolment at Hungarian University of Agriculture and Life Sciences, I must provide proof of the above information by presenting original documents (identity card/passport, residence card, social security card, tax ID card).	<input type="text" value="Choose from the list"/> Choose from the list! Yes No
I have reviewed the information recorded about me in the student information system (Neptun) of Hungarian University of Agriculture and Life Sciences, and I state in full awareness of my criminal responsibility that the information is true.	<input type="text" value="Choose from the list"/>
I acknowledge that I am responsible for the correctness and completeness of my data registered in Neptun under the Academic Regulations for Students in force, and I will report any changes to the data to Neptun within 15 days.	<input type="text" value="Choose from the list"/>
I declare that the Institutional Information Guide has been made available to me by Hungarian University of Agriculture and Life Sciences and that I have read and understood the contents of it. (Available at: HERE)	<input type="text" value="Choose from the list"/>
I have read and understood the provisions laid down in the Organisational and Operational Regulations of Hungarian University of Agriculture and Life Sciences, Volume III, (on Academic Regulations for Students) and in its annexes. During my student status with the institution, I agree that I shall be bound by it. (Available at: HERE)	<input type="text" value="Choose from the list"/>
I acknowledge that Hungarian University of Agriculture and Life Sciences (Institution identification number: FI51129) shall record and transmit my above data in accordance with Annex 3 to Act CCIV of 2011 on National Higher Education.	<input type="text" value="Choose from the list"/>
I agree that Hungarian University of Agriculture and Life Sciences shall use my phone number and e-mail address to send me information with regard to my studies. <i>(citromail.hu does not support e-mails sent by Neptun TR. Please enter an e-mail address other than citromail.hu)</i>	<input type="text" value="Choose from the list"/>
I further agree that my phone number and e-mail address will be provided to the Higher Education Information System (FIR) by Hungarian University of Agriculture and Life Sciences.	<input type="text" value="Choose from the list"/>
I agree that my data shall be used in the ALUMNI system in accordance with Section 7(8) of the Organisational and Operational Regulations of Hungarian University of Agriculture and Life Sciences.	<input type="text" value="Choose from the list"/>
I have read and understood the Privacy Policy of Hungarian University of Agriculture and Life Sciences.	<input type="text" value="Choose from the list"/>

.....
Md Tamim Tamim Tamim
Signature

Registrar's Office

(This section shall be filled by the Registrar's Office!)

Beginning of the student status:

.....
Date

.....
Signature

CLICK ON NEXT

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Submit request

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After checking the data, finalize your submission by clicking the Submit request button.

REGISTRATION FORM

Hungarian University of Agriculture and Life Sciences

Institution identification number: FI51129

Semester: 2024/25/1

CHECK DATA,

IF SOMETHING is WRONG CLICK ON PREVIOUS AND CORRECT. If you have difficulty contact administrator. If it is fine, click on submit request

Request ID:

The registration form shall be completed and submitted according to the specified format requirements!

Programme information

Name of the programme: **Hungarian Language Preparation Course**

Schedule: **Full time training**

Place of the programme: **Gödöllői Campus**

Form of financing: **Self supporting student**

Level of education: **Előkészítő tanulmány**

Language of the programme: **Hungarian**

Personal information (Photo (ID photo): NKNJ1C)

Neptun code: **NKNJ1C**

Educational ID:

Student's name:

Title:

Surname: **Tamim**

First name: **Md**

Date of birth: **15.03.2005**

Place of birth – country: **Bangladesh**

Place of birth – county:

Place of birth – city: Chittagong

Maiden name of student:

Maiden name title:

Maiden surname: **Tamim**

Maiden first name: **Md**

Name: **Male**

Mother's maiden name:

Mother's maiden name title:

Mother's maiden surname: **Farjana**

Mother's maiden first name: Janta Jahan

Previous


Next


Submit request

Suspend filling in

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Success 2024.08.28. 14:51:11 

 Request HK-BEIR-LAP-2024-25-1/2171 has been submitted.

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IF THIS MESSAGE POPPED UP YOU ARE READY WITH ENROLMENT. IF YOU SEE SOMETHING DIFFERENT, CONTACT ADMINISTRATOR.

Available administrators at office No.:2059
on the 2nd floor of the Main Building
(Gödöllő SZIC) as called international
educational office alias Registrar's Office

- Nagy.Andrea.to@uni-mate.hu
- Lenard.Henrik@uni-mate.hu
- Gordos.Judit@uni-mate.hu
- Prokaj.Eniko@uni-mate.hu