

# THE 12 MOST IMPORTANT RULES FOR THE SCYP SCHOLARSHIP HOLDERS

## OPERATIONAL REGULATIONS

This one-page summary only gives an overview of the main rules of the programme. For detailed information, please, read the Programme's [Operational Regulations](#).

### 1. TRAVEL ALLOWANCE

In order to prove the correct use of the travel allowance, you must sign and submit the "Declaration" on the use of travel allowance to your SCYP coordinator and you must collect the **relevant tickets, passes and invoices** issued for your name.

**We accept: airplane tickets, boarding passes, public transportation passes indicating your student card no.**



### 2. HUNGARIAN AS A FOREIGN LANGUAGE AND CULTURE (HFL) COURSE

1st year bachelor-, master-, one tier master students must take and complete "Hungarian as a foreign language course" for 2 semesters during their 1st year. In case you do not meet the requirements set by the host institution, your monthly stipend will be decreased to HUF 120,000 until you complete the course and gain a grade.



### 3. REGISTRATION AT THE INTERNATIONAL OFFICE

You must **register in person at the international office** of the host institution in the beginning of each semester.



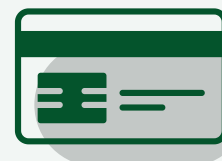
### 4. SCHOLARSHIP AGREEMENT

You must conclude and sign the **Scholarship Agreement** in the beginning of your studies. The agreement must be modified in all cases when its content is changed, e.g. change of study programme, extension or change of the study period.



### 5. HUNGARIAN SOCIAL SECURITY CARD (IN HUNGARIAN: TAJ CARD)

Pay special attention to the **validity of your Social Security Card**. If you have an expired or invalid Social Security Card (or no Social Security Card at all), **you will have to finance** the serious costs in case of accidents or hospitalization.



### 6. POSTPONEMENT OF THE ENROLMENT

If you have been awarded a scholarship and you **cannot travel to Hungary** for unexpected reasons beyond your own fault you can request to **start your scholarship status in a later semester**. The request shall be submitted to the Hungary Helps Agency and to your host institution. A postponement can be requested **ONLY ONCE** and only for one academic year as a maximum.



### 7. INTERRUPTING STUDIES

If you interrupt your studies during the study period, that semester is qualified as a **passive semester** and **you are not entitled to receive** the monthly stipend and other scholarship benefits for that semester. You can have **maximum only two passive semesters** during your entire study period.



### 8. EXTENSION

You can extend your scholarship period by a total of no more than **two semesters** in bachelor's, master's and one-tier master's programmes **BUT** the approval of extensions is **not automatic**. The request shall be submitted to your Host Institution.

Students, who have started their studies **after academic year 2022/2023** are not entitled to receive scholarship benefits other than the **social security insurance** and exemption from the payment of **tuition fee**.



### 9. CHANGING HOST INSTITUTIONS, AND/OR STUDY PROGRAMMES

The host institution and/or the study programme can be changed **only once** during your **first year** after submitting an "institution/study programme change request" to your host institution.



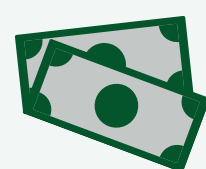
### 10. WITHDRAWAL FROM THE SCHOLARSHIP

If you would like to withdraw any time during your application procedure or your study period, you must **immediately inform** the Hungary Helps Agency and the Hungarian higher education institution in written form.



### 11. DOUBLE FINANCING AND OTHER SCHOLARSHIPS

You are not eligible to receive the SCYP scholarship in case you have **another concurrent scholarship status financed from the Hungarian central budget**. If you were simultaneously awarded more than one scholarship, you have to choose one of the scholarships and renounce the other one.



### 12. STUDENT REPORTS

You must submit a report by 30 July of **every academic year** giving feedback on your experience of the programme, your academic progress and the use of your reimbursements. The report is an **online questionnaire** that will be sent to you in the beginning of summer and that must be submitted to the Hungary Helps Agency exclusively in electronic format.

