

The Pannonia Scholarship Programme – Traineeship and Research Mobility

The **Hungarian University of Agricultural and Life Sciences (MATE)** invites applications for participation in the student mobility programme of the Pannonia Scholarship Programme to apply for a traineeship or research mobility scholarship.

At the Hungarian University of Agriculture and Life Sciences, the Pannonia Scholarship Programme is coordinated by the International Directorate, and the Centre for International Education is in charge of the application process. Within the framework of the Pannonia Scholarship Programme, students who are successful in their application will have the opportunity to undertake traineeships during their studies, postgraduate traineeships and research mobility between 1 January 2025 and 31 December 2025.

ELIGIBLE APPLICANTS ARE MATE STUDENTS WHO:

- Students from any level of education, in any work schedule, who are students at MATE (bachelor, master, doctoral, full-time and part-time);
- Hungarian nationality, registration certificate or valid permanent residence permit or or a residence permit;
- have an active student status at MATE at the time of mobility;
- cycle. The mobility may start at the earliest after one completed semesters of higher education studies.
- have an academic record (minimum 3.51, normal semester average), an attitude and language skills (minimum B2, recommended C1) that make them suitable for a traineeship or research mobility abroad.

Students with 'absolved', 'graduate' and 'doctoral candidate' status are not eligible to apply.

Stipendium Hungaricum scholarship holders are not allowed to participate in long-term mobility during their studies.

STUDENT MOBILITY OPPORTUNITIES

1) Long-term mobility:

- **Traineeship and recent graduate traineeship mobility** - traineeship at a foreign university, company, professional organisation or non-profit organisation.
BA/BSc, MA/MSc and PhD students can start the mobility after 1 closed semester.

Eligible duration: 2-12 months

- Research mobility for students

open for MA/MSc and PhD students, with a minimum of 1 completed semester, students enrolled in one-tier MSc programme can apply in the seventh semester.

Eligible duration: 2-5 months

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2) short-term mobility:

- **Research mobility** for BA/BSc, MA/MSc and PhD students (2-30 days). BSc students can only apply in the semester of thesis work.

Eligible period: 2-30 days

LONG-TERM MOBILITY FOR TRAINEESHIP - DURING STUDIES AND FOR RECENT GRADUATES

Long-term, study-related placements abroad, embedded in the curriculum or voluntary, for which the student receives credits and which last for a minimum of 2 months and a maximum of 12 months.

The purpose of the placement is to gain international work experience, to develop international professional contacts and to complete a curriculum-related placement. The placement must be part of the student's studies, be recognised for credit and be included in the student's academic record.

LONG-TERM RESEARCH MOBILITY

The purpose of long-term research mobility is to carry out all or part of the research related to the studies at a foreign university or research centre, for which the student receives credits, and which may last for a minimum of 2 months and a maximum of 5 months.

The aim of research mobility is to promote the scientific advancement of students in higher education institutions, the acquisition of contemporary knowledge, the generation of new results and the establishment of international research partnerships. Research activities should contribute to the implementation of the University's international and research strategy. Research proposals should be supported by the topic leader. The research activity should be recognised by credits.

Eligible duration:

- **Long-term mobility: placement and recent graduate placement mobility 2-12 months,**

Research mobility 2-6 months

- **Short-term mobility: research mobility 2-30 days**

At the start of the mobility, the student must have completed at least 1 semesters.

A Traineeship can be completed:

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- **during the study period** (e.g. summer traineeship or one semester traineeship), in which case an active student status is required for the duration of the mobility and the traineeship must be counted as a credit, or

TRAINEESHIP FOR RECENT GRADUATE

Students can apply for this option in their last active semester, at the latest 2 months before the planned start of the mobility. The traineeship must start after graduation and must be completed within 1 year (360 days in the project) after graduation at the latest, in which case the application must be submitted during the active student period (before the graduation),

Possible host institutions for traineeships:

- Any company, organisation or institution in a foreign country that provides tasks and work related to the student's studies can be a host placement. The applicant is responsible for finding a placement.

You can find the contact details of former students and companies organising traineeships here.

Useful sites to find internships:

<http://erasmusintern.org/>

<https://europe-internship.com/>

<http://www.tpf.hu/celcsoport/3538/hogyan-talalhatsz-szakmai-gyakorlati-helyet>

<https://www.espauk.com/internships/>

<http://www.europlacement.com/>

<http://placementinportugal.com/>

<http://www.placementslovakia.com/current-vacancies/long-term-internships>

<http://erasplus.com/>

<http://www.stagemalta.org/>

During the traineeship and research mobility, you must work full-time hours per week in accordance with the host country's labour regulations, usually a minimum of 35 and a maximum of 40 hours per week.

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Possible host institutions for research mobility: universities and research centres in any country can be host institutions.

According to the rules of the Pannonia Scholarship scheme, each student may receive a Pannonia Scholarship for a maximum period of 12 months per level of training, including all types of mobility.

Duration of grant:

Maximum 6 months for the available resources for traineeships. An extension of the duration of the scholarship status can be initiated (to be notified in writing to the faculty coordinator at least one month before the end of the mobility), but scholarships can only be granted up to the available resources. If the resources do not allow for an extension of the grant period, the additional period can be completed without a grant (zero grant status can be requested).

Amount of support for long-term learning mobility

The amount of the grant depends on the country of destination and the duration. For part-time studies, traineeships and research activities, the programme provides the following grant amounts:

LONG-TERM MOBILITIES

Country group I.: 400 000 HUF / month

Andorra, Australia, Austria, Belgium, Canada, Cook Islands, Denmark, Faroe Islands, Fiji, Finland, France, Hong Kong, Ireland, Iceland, Israel, Japan, East Timor, Kiribati, the Netherlands, Hong Kong, Iceland, Israel, Japan, the United Kingdom, the United States, the Cook Islands, South Korea, the Faroe Islands, the United Kingdom, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu

Country group II.: 375 000 HUF / month

Afghanistan, Armenia, Armenia, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cambodia, China, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Italy, Iraq, Kyrgyzstan, Kosovo, Laos, Latvia, Lithuania, North Macedonia, Poland, Kyrgyzstan, Laos, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Pakistan, Portugal, Romania, Russia, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan, Yemen

Country group III.: 350 000 HUF / month

Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial

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Guinea, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Mauritania, Mauritius, Mexico, Mongolia, Morocco, Mozambique, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Morocco, Oman, Panama, Paraguay, Peru, Rwanda, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde

SHORT-TERM MOBILITIES

BSC AND MSC PROGRAM			
	Country group I	Country group II	Country group III
2 – 10 days	30 000 HUF / day	27 500 HUF / day	25 000 HUF / day
11 – 20 days	20 000 HUF / day	17 500 HUF / day	15 000 HUF / day
21 – 30 days	10 000 HUF / day	7 500 HUF / day	5 000 HUF / day

PHD TRAINING			
	Country group I	Country group II	Country group III
2 – 10 days	35 000 HUF / day	32 500 HUF / day	30 000 HUF / day
11 – 20 days	25 000 HUF / day	22 500 HUF / day	20 000 HUF / day
21 – 30 days	15 000 HUF / day	12 500 HUF / day	10 000 HUF / day

In the case of short-term mobility, a daily grant per day of travel can be applied, maximum 2 days (directly before and after the mobility days 1-1).

The grant will be paid in two parts: 90% pre-financing upon the signature of the grant contract, 10% is transferred at the end of the traineeship period, depending on the receipt of all documentation and the submission of the MATE report. All payments are processed through bank transfer in Hungarian Forint (HUF).

HOW TO APPLY:

Apply online at <https://limesurvey.szie.hu/index.php/619713?lang=en>, please fill in the **LimeSurvey application form and upload all the required attachments:**

- EUROPASS CV in English
- EUROPASS motivation letter English
- Copy of the document(s) certifying language proficiency,
- completed examination results from previous semesters (Transcript of Records) from Neptun, signed by the staff member of the Registrar's Office,

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- Student Status Certificate of **Active** student status: (to be downloaded from Neptun)
- recommendation of a lecturer (head of department, consultant, subject leader) in English;
- copies of previous diploma(s), if the applicant is enrolled in a Master's or Doctoral programme;
- proof(s) of public activity, if any (e.g. ESN mentor, other volunteer activities).

CAMPUS COORDINATORS:

Budai Campus: Könczöl-Kiss Erzsébet, Konczol-Kiss.Erzsebet@uni-mate.hu, Tel.: +36 (1) 3057591

Georgikon Campus, Keszthely and Szent István Campus, Gödöllő: Zsankó-Bődör Beáta, Zsanko-Bodor.Beata@uni-mate.hu, Tel.: +36 83 545 101

Károly Róbert Campus, Gyöngyös and Kaposvári Campus, Csósz Péter, Csoz.Peter@uni-mate.hu, Tel.: +36 36-82-505-800/1010

Applications containing false information, not meeting the requirements or illegible will be rejected. You have 5 working days to correct any formally incorrect applications.

It is not possible to submit applications in person.

Deadline for submitting applications: continuous, at least 2 months before the planned mobility starts.

Applications for traineeships and research mobility can be submitted continuously throughout the academic year, at least 2 months before the planned mobility starts, with a decision expected within 10 working days of submission.

Applications cannot be submitted for mobility that has already started. Applications may also be submitted by students who have already been awarded an Erasmus+ grant.

The Centre for International Education will decide on the applications submitted. Students will receive official notification of the outcome of their application to the e-mail address provided in the application form within 10 working days of submission.

ADDITIONAL AND IMPORTANT INFORMATION about the Pannonia Scholarship Call

(please do not submit your application without reading and accepting these)

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1. The duration of the mobility period for the holder is limited to a maximum of 12 months per study cycle, regardless of the number and type of mobility activities:

- in the first cycle of study (bachelor or equivalent, EQF level 6),
- in the second cycle of study (master's degree or equivalent - level 7 under the EQF); and
- in the third cycle as a doctoral student (doctoral level or level 8 in the EQF).

2. Grants are awarded only for the duration of physical mobility.

3. Please note that the scholarship does not necessarily cover all the costs of the period abroad, which may need to be supplemented by other sources, sometimes by pre-financing.

4. An extension of the mobility period can be requested in a written form to the campus coordinator at least 1 month before the end of the mobility.

5. 15-20 credits of courses are recommended to be taken at the host university during the semester abroad (~12-15 credits of professional courses, the rest can be language, culture, sports, other optional subjects), of which 12 credits of professional courses must be completed with successful examinations. If the student fails to complete the minimum 12 credits, a pro rata share of the scholarship might be claimed back.

6. If the student's application is accepted, **the student will be nominated by MATE to the partner university**, after which the student must contact the host university by the deadline set by the host university. Filling in the application form(s) of the host institution, choose the courses (to be indicated on the Learning/Mobility Agreement) from the list of courses of the partner university. All this requires independent work, all the necessary information is available on the host institutions' websites (just search for "Erasmus" or "Erasmus incoming" on the relevant website), and the coordinators at the host universities can help you via e-mail if you have any questions. The outgoing coordinator will answer any questions you may have and help you to prepare and check your application documents - they will be signed/stamped. Before departure, the student signs a grant contract with the Hungarian University of Agricultural and Life Sciences, which specifies the amount of the grant, the transfer method and the student's obligations. It is not possible to go abroad without a grant contract.

7. **The student is responsible for his/her own accommodation.** Some universities have dormitory accommodation, but you may have to look for rent. Please check the website of the host university.

8. The scholarship will be transferred by MATE to the account indicated by the student after the Pannonia grant contract has been signed. The payment will be made in one or more

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instalments in HUF. In general, 90% of the scholarship will be paid before the departure and 10% after the return home, at the end of the Pannonia semester.

9. In the first weeks of your stay, expenses are much higher than later, as accommodation usually requires a deposit on arrival (some require a deposit on booking) and additional insurance. For information on the specificities and expectations of the foreign universities, please contact the scholarship holders of previous years (contact details can be obtained from the outgoing coordinator).

10. European Health Insurance Card

The European Health Insurance Card is not a replacement for travel insurance! In the case of mobility within EU, the national health insurance of the participant provides basic cover for the duration of the stay in another EU country through the European Health Insurance Card. However, this may not always be sufficient in all situations, such as repatriation or special medical treatment. In this case, you may need supplementary private health insurance. Liability and accident insurance covers damage caused by or to the participant during the stay abroad. In addition, insurance against loss or theft of documents, tickets and luggage is recommended.

Further information and how to apply for the card can be found on the NEAK website (https://www.neak.gov.hu/felso_menu/lakossagnak/ellatas_kulfoldon/az_europai_egeszseg_biztositasi_kartya)

11. International student card

The ISIC is an international student card is valid in 133 countries and entitles the holder to a wide range of benefits at around 42,000 points of acceptance (travel, accommodation, museums, etc.). Full-time university students are eligible for the card. The easiest way to order it is online and then collect it at the designated travel agency. More information is available at www.isic.hu (<http://www.isic.hu/>)

12. For other questions, please contact the campus coordinator by e-mail or telephone.