

**The Pannónia Scholarship Programme – Traineeship and Research Mobility
for MISp, DAFM and self-financing students
2nd semester of 2025/2026 and the entire 2026/2027**

The **Hungarian University of Agricultural and Life Sciences (MATE)** invites applications for participation in the student mobility programme of the Pannonia Scholarship Programme to apply for a traineeship or research mobility scholarship.

At the Hungarian University of Agriculture and Life Sciences, the Pannonia Scholarship Programme is coordinated by the Centre for International Strategy and Coordination. Within the framework of the Pannonia Scholarship Programme, students who are successful in their application will have the opportunity to undertake traineeships during their studies, recent graduate traineeships and research mobility between 15 January 2026 and 31 January 2027.

ELIGIBLE APPLICANTS:

- MATE students from any level of education, in any work schedule (bachelor, master, doctoral, full-time and part-time);
- DAFM students: only those students are eligible who do not receive scholarship (based on the confirmation of the MATE DAFM coordinator);
- Hungarian nationality, registration certificate or a valid permanent residence permit;
- have an active student status at MATE at the time of application and during the mobility. The mobility may start at the earliest after one completed semester of higher education studies;
- Credit certificates for each completed semester, with a cumulative grade point average of at least 3.51, which supporting documents form part of the application. We draw applicants' attention to the fact that, in the case of applications for professional internships, academic performance is taken into account only for those applications where, due to oversubscription, it is necessary to establish a participation ranking. In the case of research mobility, the requirement is a cumulative semester GPA of at least 3.51 for each semester.
- Motivated attitude and proactivity (independent contact with the foreign host institution regarding the planned mobility), and independence in preparing the application materials.
- Applicants must have sufficient language skills to be suitable for completing an international professional internship or research activity in the language and at the level specified by the host institution. If the host institution does not set a minimum language level, the application may be submitted with proof of at least B1-level language proficiency. In the absence of a language certificate, an intermediate-level secondary school leaving examination certificate is acceptable. If the applicant does not have a certificate in the language of the mobility, they may take a placement test at the MATE Language Institute. Contact details of the Language Department: Institute of Rural Development and Sustainable Economy, Department of Foreign Languages, idegennyelv@uni-mate.hu.

Students with "Absolved" or "PhD Candidate" status are not eligible to apply.

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MOBILITY OPPORTUNITIES

I. 1.) LONG-TERM TRAINEESHIP MOBILITY – DURATION: 2-6 MONTHS

Types:

- a) voluntary
- b) compulsory, embedded in the curriculum
- c) recent graduate traineeship mobility

BA/BSc, MA/MSc and PhD students can start the mobility after one closed semester.

a) – b) Voluntary and compulsory, embedded in the curriculum traineeships are carried out during studies (e.g. summer traineeship or a semester-long traineeship) at a foreign university, company, professional or non-profit organisation in order to gain international work experience, to develop international professional contacts and to complete a curriculum-related placement. The placement must be part of and related to the student's studies, be recognised with credit and be included in the student's academic record. For further information regarding the procedure, please contact the **Registrar's Office and the study coordinator** for more information.

E-requests in Neptun: <https://ed.uni-mate.hu/en/e-requests-in-neptun>

Subject recognition request: <https://ed.uni-mate.hu/en/subject-recognition-request>

Subject recognition as an elective subject: requests can be submitted via the NEPTUN TR Administration – E-requests.

Request submission via: NEPTUN TR

Request submission path: Administration > Requests. Fill in requests: after selecting the appropriate request, the request can be opened using the Start filling button.

After filling in the request, the request can be submitted using the Next page and then Submit request buttons in the upper right corner.

Subject recognition for a subject of the curriculum: requests can be submitted via the NEPTUN TR Administration – E-requests.

Request submission via: NEPTUN TR

Request submission path: Studies/Curriculum, after selecting the appropriate curriculum and listing the subjects, click on the + sign at the end of the corresponding subject row and select the Submit Request option. The request can be submitted per subject.

Once the request has been submitted, you can check the status in NEPTUN: Administration/ Requests/ Submitted requests.

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Request for reduced timetable: <https://ed.uni-mate.hu/en/request-for-reduced-timetable>

c) Traineeship for recent graduates: students can apply for this type of mobility in their last active semester, before getting the ‘absolved’ status in the Neptun system (completion of all the compulsory courses listed in the curriculum of your study programme).

Deadline of submission: at the latest 2 months before the planned start of the mobility. Application must be submitted during the active student period.

The traineeship must start after graduation and must be completed within 1 year (360 days in the project) after graduation at the latest.

I. 2.) LONG TERM RESEARCH MOBILITY – DURATION: 2-5 MONTHS

- open for MA/MSc and PhD students, with a minimum of 1 completed semester.

The aim of research mobility is to promote the scientific advancement of students in higher education institutions, the acquisition of contemporary knowledge, the generation of new results and the establishment of international research partnerships. Research activities should contribute to the implementation of the MATE's international and research strategy.

A separate research proposal must be prepared, approved by the topic leader / supervisor and submitted as part of the application documentation. **The research activity should be recognised by credits. Students of the DAFM program cannot take advantage of this kind of mobility.**

E-requests in Neptun: <https://ed.uni-mate.hu/en/e-requests-in-neptun>

Subject recognition request: <https://ed.uni-mate.hu/en/subject-recognition-request>

Subject recognition as an elective subject and **Subject recognition for a subject of the curriculum** – see the detailed guide can be found under the point I. 1. a) – b).

II.) SHORT-TERM RESEARCH MOBILITY – DURATION: 2-30 DAYS

- **Research mobility** for BA/BSc, MA/MSc and PhD students (2-30 days). BSc students can only apply in the semester of thesis work. At the start of the mobility, the students must have completed at least 1 semester.

A separate research proposal must be prepared, approved by the topic leader / supervisor and submitted as part of the application documentation. The research activity should be recognised by credits.

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Possible host institutions:

- Any company, organisation or institution in a foreign country that provides tasks and work related to the student's studies can be a host placement. The applicant is responsible for finding a placement.

You can find the list of companies where our students have completed traineeships [here](#).

Useful sites:

<http://www.tpf.hu/celcsoport/3538/hogyan-talalhatsz-szakmai-gyakorlati-helyet>

<http://erasmusintern.org/>

https://eures.europa.eu/index_hu

<https://www.espauk.com/internships/>

<https://www.internsinasia.com/>

<http://placementinportugal.com/>

<https://piktalent.com/countries/>

<http://erasplus.com/>

<http://www.stagemalta.org/>

<https://www.placementslovakia.com/internships-and-trainee-programmes>

During the period of mobility, students must be enrolled as an active student at the Hungarian University of Agricultural and Life Sciences and any MATE tuition fees must be paid in the form set out in the Student Regulations. Students are entitled to MATE study grants and social benefits during their exchange mobility.

If the student fails to complete the traineeship or research mobility, a full / pro rata share of the scholarship might be claimed back according to the MATE regulation in force.

MATE Partial studies rules and regulations (with special attention to 4. Study conditions, recognition of foreign studies, (paragraph 6, section 9): https://uni-mate.hu/documents/d/global/mate_hkr_iii-1-tvsz_3_mell_reszkepzesi_szabalyzat_2025-08-01_eng-pdf

During the traineeship and research mobility, you must work full-time hours per week in accordance with the host country's labour regulations, usually a minimum of 35 and a maximum of 40 hours per week.

According to the rules of the Pannonia scholarship program, each student may receive a Pannonia Scholarship for a maximum period of 6 months per level of training, including all types of mobility. Application for mobilities longer than two months can't be submitted for the last semester of studies.

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Duration of grant:

In case of mobilities shorter than six-months, an extension can be initiated (notification must be sent in e-mail to the mobility coordinator at least one month before the end of the mobility), but scholarships can only be granted upon the available resources. If the resources do not allow the extension, the additional period can be completed without a grant (zero grant status can be requested).

Amount of support for long-term learning mobility

The amount of the grant depends on the country of destination and the duration. For part-time studies, traineeships and research activities, the programme provides the following grant amounts:

LONG-TERM MOBILITIES

Country group I.: 400 000 HUF / month

Andorra, Australia, Austria, Belgium, Canada, Cook Islands, Denmark, Faroe Islands, Fiji, Finland, France, Hong Kong, Ireland, Iceland, Israel, Japan, East Timor, Kiribati, the Netherlands, Hong Kong, Iceland, Israel, Japan, the United Kingdom, the United States, the Cook Islands, South Korea, the Faroe Islands, the United Kingdom, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu

Country group II.: 375 000 HUF / month

Afghanistan, Armenia, Armenia, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cambodia, China, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Italy, Iraq, Kyrgyzstan, Kosovo, Laos, Latvia, Lithuania, North Macedonia, Poland, Kyrgyzstan, Laos, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Pakistan, Portugal, Romania, Russia, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan, Yemen

Country group III.: 350 000 HUF / month

Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial Guinea, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Mauritania, Mauritius, Mexico, Mongolia, Morocco, Mozambique, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Morocco, Oman, Panama, Paraguay, Peru, Rwanda, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Thailand, Togo,

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Turkey, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde

SHORT-TERM MOBILITIES

BSC AND MSC PROGRAM			
	Country group I	Country group II	Country group III
2 – 10 days	30 000 HUF / day	27 500 HUF / day	25 000 HUF / day
11 – 20 days	20 000 HUF / day	17 500 HUF / day	15 000 HUF / day
21 – 30 days	10 000 HUF / day	7 500 HUF / day	5 000 HUF / day

PHD TRAINING			
	Country group I	Country group II	Country group III
2 – 10 days	35 000 HUF / day	32 500 HUF / day	30 000 HUF / day
11 – 20 days	25 000 HUF / day	22 500 HUF / day	20 000 HUF / day
21 – 30 days	15 000 HUF / day	12 500 HUF / day	10 000 HUF / day

In case of short-term mobility, a daily grant on travel dates can be requested, maximum 2 days (1-1 day before and after the mobility). Documents proving the dates of the travel are part of the compulsory Pannónia documentation (train, bus and flight tickets, boarding passes, or statement of car travel), must be sent in e-mail.

The grant will be paid in most cases in two parts: 90% pre-financing upon the signature of the grant agreement, 10% is transferred at the end of the traineeship period, based on the receipt of all documentation and the submission of the MATE report. All payments are processed through bank transfer in Hungarian Forint (HUF).

HOW TO APPLY:

Apply online at <https://limesurvey.szie.hu/index.php/692811?lang=en>, please fill in the **LimeSurvey application form and upload all the required attachments:**

- A signed **EUROPASS CV** written in the language of the mobility.
- A signed **EUROPASS motivation letter** written in the language of the mobility.
- Copies of **document(s) certifying language proficiency**.
- **Academic Transcript for each completed semester** showing a **minimum cumulative GPA of 3.51**, which form part of the supporting documents of the application. Applicants are hereby informed that, in the case of applications for professional internships, academic performance is taken into account only for those applications where, due to oversubscription, it is necessary to establish a participation ranking. In the case of research mobility, a **minimum cumulative GPA of 3.51 per semester** is required. The Academic Transcript must be **signed and stamped by a staff member of the Registrar’s Office**, in English.

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- **Electronic certificate of active student status:** the official document can be downloaded from the Neptun system (at the start of the mobility, the student must have **active student status**, except in the case of a professional internship following graduation).
- **One letter of recommendation** (from a head of department, supervisor, thesis advisor, etc.), written in the language of the mobility, **signed by the competent professor**.
- Copies of **previous degree(s)**, if the applicant is enrolled in postgraduate specialist training, a master's programme, or a doctoral programme.
- Certificate(s) of **public, voluntary or community engagement**, if applicable (e.g. ESN mentor, other voluntary activities).

MOBILITY COORDINATORS:

Buda Campus: *Gréta Bártfai*, Bartfai.Greta@uni-mate.hu, Tel.: +36 (1) 305-7274

Georgikon Campus, Keszthely and Szent István Campus, Gödöllő: *Beáta Zsankó-Bődör*, Zsanko-Bodor.Beata@uni-mate.hu, Tel.: +36 83 545 101

Károly Róbert Campus, Gyöngyös and Kaposvári Campus, *Péter Csósz*, Csoz.Peter@uni-mate.hu, Tel.: +36 36-82-505-800/1010

It is not possible to submit applications in person.

Applications containing **false information, not meeting the eligibility requirements, or being illegible** will be rejected. In the case of applications with **formal deficiencies**, applicants will have **5 working days** to submit the missing documents after the receipt of the official notification.

Applications cannot be submitted for a mobility already in progress.

Applications are accepted on a rolling basis, at least 2 months before the planned start of the mobility, and in exceptional cases no later than 1 month before the start date. Please note that for applications submitted less than 2 months before the start of the mobility, the university cannot guarantee that the scholarship will be paid before the start of the mobility. Decisions on the submitted applications are made by the **Centre for International Strategy and Coordination**. Applicants will receive **official notification of the result to their official MATE e-mail address** (x.y@stud.uni-mate.hu or x.y@phd.uni-mate.hu), within **15 working days** following submission. Communication in connection with the application may continue via the private email address of the student.

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APPEAL PROCEDURE

The applicant may appeal against the decision within 15 days of notification by submitting a request for review addressed to the University Student Review Committee at hfb@uni-mate.hu. The procedure is free of charge and exempt from fees.

ADDITIONAL AND IMPORTANT INFORMATION about the Pannonia Scholarship Call
(please, do not submit your application without reading and accepting these):

1. The duration of the mobility period for the holder is limited to a maximum of 12 months per study cycle, regardless of the number and type of mobility activities:
 - in the first cycle of study (bachelor, EQF level 6),
 - in the second cycle of study (master's degree, EQF level 7); and
 - in the third cycle as a doctoral student (doctoral level, EQF level 8).
2. Grants are awarded only for the duration of physical mobility.
3. Please, note that the scholarship does not necessarily cover all the costs of the period abroad, which may need to be supplemented by other sources, sometimes by pre-financing.
4. An extension of the mobility period can be requested in a written form to the mobility coordinator at least 1 month before the end of the mobility.
5. The preparation of the documentation requires independent work. The mobility coordinator will answer any questions you may have and help you to prepare and check your application documents. Before departure, the student signs a grant agreement with the Hungarian University of Agricultural and Life Sciences, which specifies the amount of the grant, the transfer method and the student's obligations. It is not possible to go abroad without a grant agreement.
6. **The student is responsible for his/her own accommodation.** Some universities have dormitory accommodation, but you may have to look for rent. Please check the website of the host university.
7. The scholarship will be transferred by MATE to the account indicated by the student after the Pannonia grant agreement has been signed. The payment will be made in one or more instalments in HUF. In most cases, for mobilities longer than 10 days, 90% of the scholarship will be paid before the departure and 10% after the return home, at the end of the Pannonia semester.

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8. In the first weeks of your stay, expenses are much higher than later, as accommodation usually requires a deposit on arrival (some require a deposit on booking) and additional insurance.

9. **European Health Insurance Card is not a replacement for travel insurance!** In the case of mobility within EU, the national health insurance of the participant provides basic cover for the duration of the stay in another EU country through the European Health Insurance Card. However, this may not always be sufficient in all situations, such as repatriation or special medical treatment. In this case, you may need supplementary private health insurance. **For traineeship mobilities, accident, health and liability insurance must be purchased, that cover the possible damage caused by or to the participant during the stay abroad.**

10. **International student card (ISIC)** is an international student card valid in 133 countries and entitles the holder to a wide range of benefits at around 42,000 points of acceptance (travel, accommodation, museums, etc.). Full-time university students are eligible for the card. The easiest way to order it is online and then collect it at the designated travel agency. More information is available at www.isic.hu

11. **The Hungarian student ID card is also an EYCA card.** The EYCA (European Youth Card Association) is an association of 40 member organizations that issue more than 7 million EYCA cards in over 30 countries across Europe. The European Youth Card (EYCA card) issued by member organizations gives millions of young people under the age of 30 access to commercial discounts (e.g., museum admission, theatre tickets, bicycle rental) throughout Europe. <https://eyca.org/>

12. For other questions, please contact the mobility coordinator by e-mail or telephone.