



Residence permit expiry Q&A

10th January, 2025



Agenda



- **Stricter rules**
- **New website of Immigration Office**
- **EH platform**
- **Extension procedure for studies**
- **Extension procedure for job seeking**
- **Extension procedure for work**

- **Temporary residence**
- **When and how to start**
- **Timing**
- **Necessary documents**
- **Template for an official request**
- **Address change**
- **TAJ extension after the receipt of your new RP**
- **Q&A – Errors on Enter Hungary platform**
- **Meeting at the Immigration Office**

Stricter rules

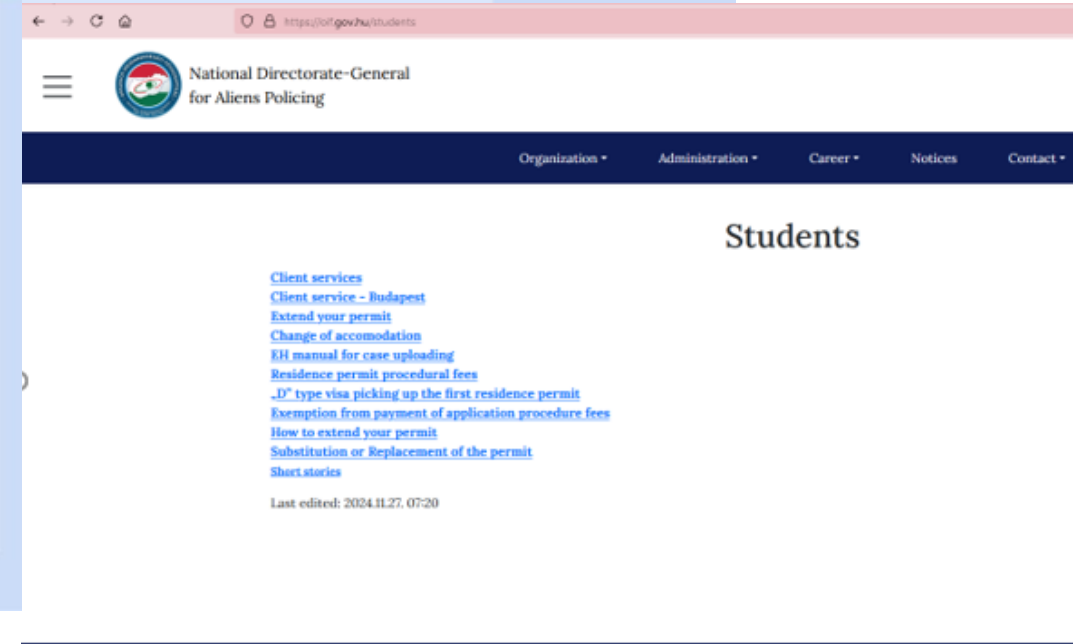
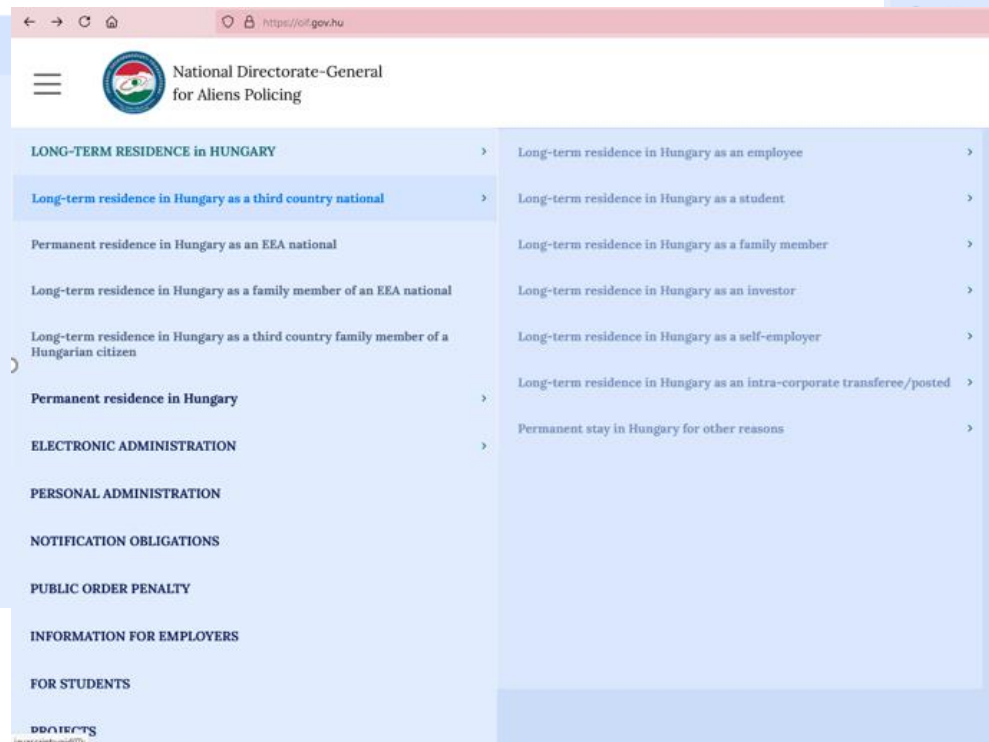
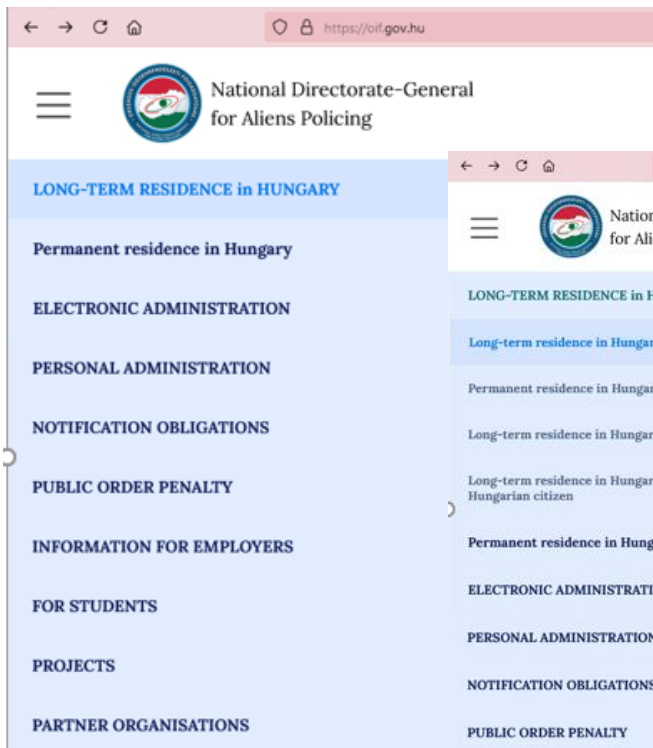
- **NO WAY to start an extension procedure from Hungary if residence permit expired >> go home, start a new visa case**
 - **Visa is valid only for 3 months after decision-making (not from the receipt)!**
- **NO WAY to submit an equity request after residence permit expired**
- **Other purpose ceased to exist!**
- **Instead: research / job-seeking / work**
- **Family unification with study purpose res.card is only permitted for those who possess a RP issued before January 2024.**
- **Exception: a baby born in Hungary.**



New website of Immigration Office National Directorate-General for Aliens Policing



- <https://oif.gov.hu/>
- <https://oif.gov.hu/students>



Enter Hungary platform – EH number



- <https://enterhungary.gov.hu/eh/>

https://enterhungary.gov.hu/eh/

Enter Hungary Sign in

WELCOME TO THE ENTER HUNGARY PAGE OF ENTERHUNGARY!

Dear Clients,

we hereby inform you that the following cases are exempt from payment of administrative fee:

- issue of residence permit or extension of residence permit of Ukrainian citizens
- issue of residence permit or extension of residence permit for purpose of studies, or employment of Belorussian citizens
- applications for issue or extension of residence permits for purpose of studies of those, who receive Hungarian State Scholarship e.g. Stipendium Hungaricum, or the ones who have for-study ministerial sponsorship

In the above cases, the administrative fee does not have to be paid off!

Dear Employers,

We hereby inform You that in order to report the beginning and the termination of employing a person who is a beneficiary of temporary protection a separate form is available under the case type "Announcement". We kindly ask you that regarding beneficiaries of temporary protection report the beginning and the termination of the employment solely by using the designated form! The National Directorate-General for Aliens Policing hereby thank you your cooperation by complying with the above mentioned rules.

This system helps you submit your application for a residence permit in Hungary electronically, without queuing. If you wish to enter Hungary or the Schengen Area from abroad, the Ministry of Foreign Affairs and Trade will help you.

You can submit your e-application as a private person or a preferred employer/temporary work agency, as well as a legal representative. You need to [make a registration](#) before submitting the first application. The registration procedure varies in the case of a

Menedékes regisztrálás (How to submit a simplified application for recognition)

- As a private person
- As a preferred employer or temporary work agency
- By a legal representative

Related to the use of the website, the user guide includes a detailed description.

Registration

I am acting as a private person
 I act as a lawyer, as a proxy
 I act as an employer, representing a company

Surname (as in passport)

First name (as in passport)

phone number

date of birth

email address

Registration

back

Start a new case



Extension for Studies and Student Mobility

Purpose-specific documents

- academic transcript + NEW student status cert. from 3 – 9 Feb. 2025
- academic transcript + LoExt (Tempus) ≈27th Jan + NEW student status cert. from 3 – 9 Feb. 2025
- support letter from MATE coordinator (student status cert only later)
- PhD students with NO student status, before final defense:
 - **RESEARCH** purpose possible; accreditation of MATE is accepted
 - research contract with the university from educational coordinator and supervisor
 - support letter from your supervisor
- Self-financing sts: 1st line + verification of transfer
 - Request for reduction of tuition fee until 14th Feb. 2025
 - Request for payment in instalments until 14th Feb. 2025
 - Only ONE of the above requests can be submitted

Extension for Job – seeking

Purpose-specific documents



- valid only for max. of 9 months
- cannot be converted into study purpose residence card
- can be converted into a work purpose card (Employment/Hungary card/EU blue card)
- **registration by Munkaügyi Központ** (authorities for employment);
- **degree** - Previous level degree or a degree from home is NOT good!
- **24,000 HUF procedural fee**
- colour photo (jpeg format), your blue ink signature underneath OR electronically generated application form
- accommodation – lease contract + notification of accommodation, (if no change > old address certificate)
- health insurance (private for 6 months + savings)
- financial background (last 3-month bank statements, family members)

Extension for Work

Purpose-specific documents

- work agreement / pre-liminary work agreement / assignment contract
- health insurance (TAJ will be revalidated by employer) – to bridge the gap: private insurance for 1-2 months
- **24,000 HUF (?) procedural fee**
- colour photo (jpeg format), your blue ink signature underneath OR electronically generated application form
- bank statements (savings, regular income)
- accommodation documents
- those who work (partly) abroad also have to have a Hungarian address to get a Hungarian work permit.



Temporary residence certificate

- **If you leave after graduation:** Plane ticket reservation and specified date of leaving Hungary are probably necessary.
- **If you stay, you do NOT need to apply for a temporary RP, too.**
- **However, if your extension is ongoing and your RPcard expires >>**
 - Visit the IO 1-2 days prior to expiry OR on the expiry date

If the student is **not subject to visa**, there is **no need to apply** for a temporary residence cert. (Brazilian, Mexican students!)

List of visa-free countries: Visa exemption for entry to Hungary | Consular Information

<https://konzinfo.mfa.gov.hu/en/visa-free-travel-hungary>

- **The decision (=Tájékoztatás) and a temporary RP is good for TAJ extension procedures.**

BUT! NOT good for leaving the country and coming back!



When and how to start?

- Ideally: 45 days prior to the expiry or before BUT
- ... later to meet the missing document requirements in time
- >>> Letter of Apology (within 45 days) = Declaration by student why you are late with the application
- Starting the extension (new issuance under the new law!)
- „Extension of the residence permit” – NO
- We would like to inform you that a **third country national who possesses a residence permit issued before 01.01.2024 can apply for the issuance of a new residence permit** under one of the legal titles of the new aliens (😊) policing law (Act XC. of 2023) based on the transitional provisions.”
- „I declare that the procedure is exempt of fee.” – YES (for ministry scholarship holders) even if you are between study cycles!
- <https://oif.gov.hu/factsheets/exemption-from-payment-of-application-procedure-fees>
- **Issue** (first application since 1st Jan 2024) vs. **Extension** not the first application since 1st Jan 2024





Timing – January, 2025



- Expiry date: last work day! (31 January, 2025 – Friday! 😊)
- EH-start: at least 2 days before biometric data recording (SUBMIT BUTTON!)
- Biometric data recording: 15 DAYS (not working days!!!) > this is the start of your case >> 15 days prior to the expiry date
- Within 45 days all missing documents are to be submitted otherwise your case is cancelled!
- Suggested EH-start (for study purpose): 1st or 2nd week in January, 2025.
- Purpose document attached is needed to make 'SUBMIT' button active!
- Suggested biometric data recording: ASAP, 2 days after EH-start.

MATE appointments: 13th and 15th January, 2025, at 9:00 a.m.

Necessary documents

- **Student Status Certificate** (by your Registrar's Officer/Erasmus coordinator at MATE)
- **Credit transcript** (by your Registrar's Officer/Erasmus coordinator at MATE)
- **Copy of passport**
- **E-certificate of accommodation / old address card** (in case there is no change) by the dorm coordinator or by the owner of the flat you rent **AND**
 - IF from MATE dormitory: a **reservation confirmation**
 - **IF from a rented flat: your lease contract**
 - **Notification of Accommodation** – generated by the system, signed by the landlord/coordinator and YOU
- **Application form** ("Application for Residence Permit") **ONLINE**
- **Appendix 9.13** (for pursuit of studies or student mobility!)
- If you start the procedure within 1 month: **Letter of Apology**

For **self-sponsored students** also:

- a **bank account statement** (proving that you have enough money to live on)
- **health insurance**

If you extended your scholarship: **Letter of Extension** issued by Tempus Public Fund

If you graduated from MATE but pursue your studies as PhD:

- **Letter of Acceptance** from MATE
- **Letter of Award** from Tempus



Template(s) for Letter of Apology

Aim

- to give reasons why you are late with the application
- to request for an extended deadline for their missing documents' request >> give your reasons (facts, dates, names of documents properly named)

How it looks?

- formal style
- include all data (personal, educational – scholarship / company and your case number(s))



TAJ extension!

- Possible with the decision / temporary residence certificate / new residence permit
- Student status cert.: not older than 30 days!
- Passport
- Address certificate
- Application form
- If it is Judit (actually, in most cases, it is Judit even if you start it in Teve utca, Budapest) > authorization

Q&A – Suggestions



- New passport? When you submit your Letter of Apology, explain that your early start was hindered by the fact that you needed to travel home for your new passport and **you were waiting for necessary documents and that you can meet the expected deadlines for missing documents within the procedural time.**
- In case you travel during winter holidays: it is possible to come back BEFORE the expiry date AND start the procedure here. It is advisable to postpone your longer travel home!
- Coordinator's support letter is for **winning time only** and it is not a substitute for your active student status certificate!
- Experience: you have to **upload a currently available stud. status cert. to be able to SUBMIT your documents** and start your application online.

Q&A 2



- In case your student status is over, but you still need time for finalising your dissertation and finishing your studies with your final defense and you want to stay in Hungary.

Most probably, at the moment, you have an ongoing residence permit extension case and you are waiting for the decision of the Immigration Office. You might have received a refusal. >> An appeal is necessary to win time.

We received the following information from the Immigration Office about the possible outcomes:

- 1) your application might be refused and you have to leave Hungary >> you can come back with a tourist visa (Type C for 90 days)
- 2) you might get a temporary residence certificate the conditions of which the applicant will be informed about in details. (Plane ticket reservation and specified date of leaving Hungary are probably necessary.)

Errors on IO's EH-website

Comprehensive health insurance

- Other
- Based on employment
- I have funds to cover the costs
- I have a comprehensive health insurance

the fields of this section can be saved for later usage

Details of the applicant's accommodation in Hungary

postcode*:	1077	town*:	Budapest
district:	7	name of public place*:	BETHLEN GABOR
type of public place*:	utca	house number*:	19
building:		staircase:	
floor:	02	door:	17
legal title of residence*:	Tenant		

copy field values of section

Conditions of comprehensive health insurance

Do you have comprehensive health insurance for the time of your stay in Hungary?*

--please select--

- please select--
- Egyéb
- Foglalkoztatási Jogviszony Alapján
- Rendelkezem Anyagi Fedezettel A Költségek Fedezetére
- Rendelkezem Teljes Körű Egészségbiztosítással

Conditions of returning or travelling onward

Upon the expiry of your lawful stay, which country will you return or travel to?*

--please select--

By what means of transport? *

Do you have the valid, necessary passport?

Errors on IO's EH-website 2

Levels of spoken languages:

It should be A1, A2, B1, B2, C1, C2...

A screenshot of a web form titled "What languages do you speak, level of knowledge". The form has three rows for different languages. The first row is for English, the second for French, and the third for Hungarian. Each row has a "language:" dropdown menu and a "level:" dropdown menu. The "level:" dropdown for the third row (Hungarian) is open, showing options: "--please select--", "None", "Primary", "Secondary", and "Tertiary". The form also includes other fields like "country*", "postcode", "name of public place*", "house number", "staircase", "door", "name of educational institution", "town*", "type of public place", "building", "floor", and "type of training*". The bottom of the screenshot shows a Windows taskbar with various application icons.

Errors on IO's EH-website 3

Previous education level:

„Type of training” – it is a programme
„Tertiary - BSc”
„Secondary education”



The screenshot shows a web form with two main sections: "Details of the host institution" and "Previous education level".

Details of the host institution:

- name of the institution*: Magyar Agrár- és Élettudományi E
- town*: Gödöllő
- type of public place*: Utcája
- building*: --please select--
- floor*: Undergraduate Training
- type of training*: Tertiary Graduate Education
- postcode*: 2100
- name of public place*: Pater Karoly
- house number*: 1.
- staircase:
- door:

Previous education level:

- country*: Hungary
- postcode: 3200
- name of public place*: Matrai
- house number: 26
- staircase:
- door:
- name of educational institution*: Magyar Agrár- és Élettudományi E
- town*: Gyöngyös
- type of public place: ut.
- building: --please select--
- floor: --please select--
- type of training*: --please select-- (dropdown menu is open showing options: felsőfokú alapképzés, középfokú képzés)

Errors on IO's EH-website 4

Details of the host institution:

The screenshot shows a web form with the following fields and values:

- type of public place*: Utcája
- building: [empty]
- floor: --please select--
- house number*: 1.
- staircase: [empty]
- door: [empty]

Details of the host institution

- name of the institution*: Magyar Agrár- és Élettudományi E
- town*: Godólló
- type of public place*: Utcája
- building: [empty]
- floor: --please select--
- type of training*: --please select-- (dropdown menu open with options: --please select--, Preparatory Training, Undergraduate Training)
- postcode*: 2100
- name of public place*: Pater Karoly
- house number*: 1.
- staircase: [empty]
- door: [empty]
- type of training*: --please select--

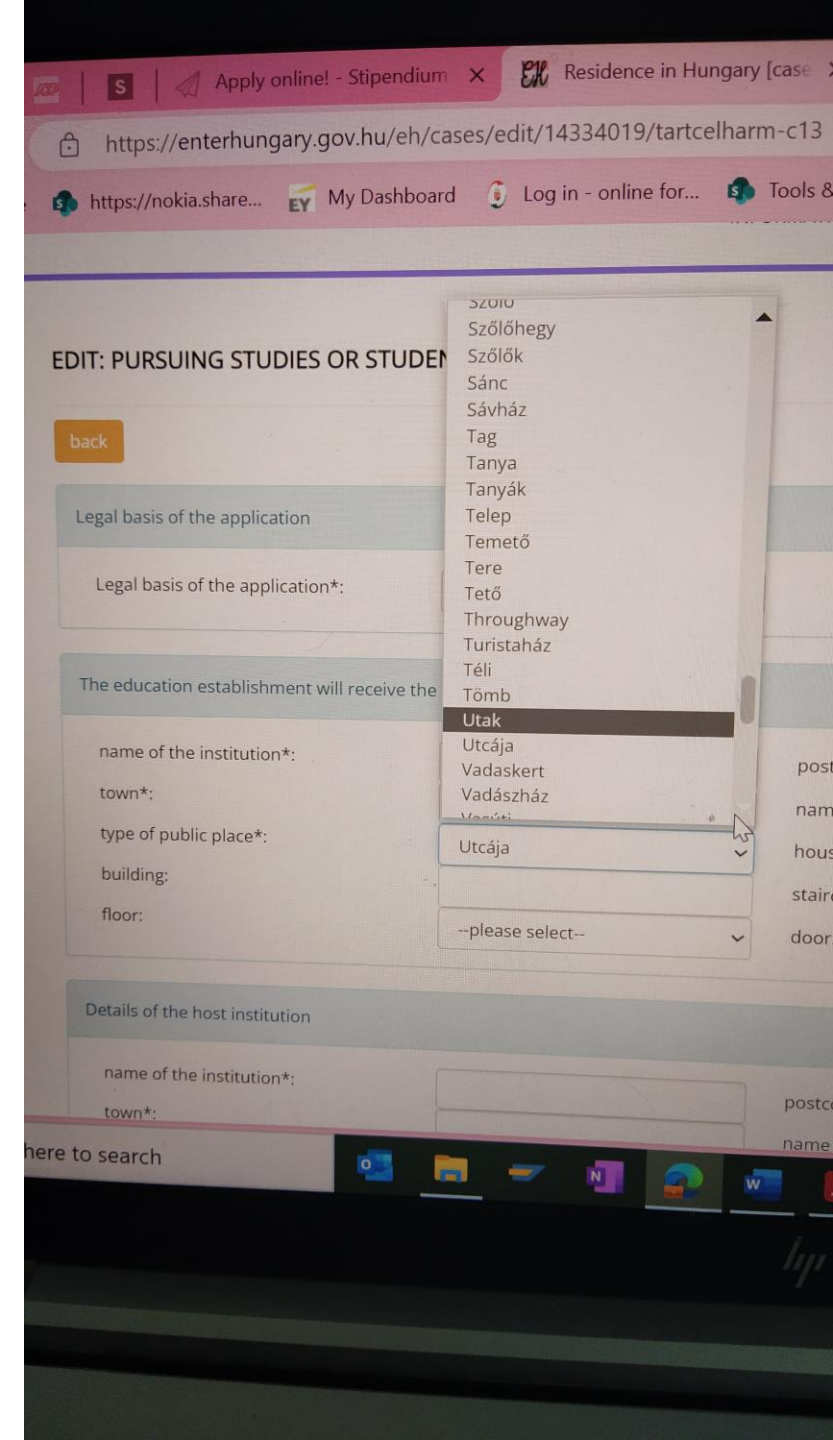
Previous education level

- country*: --please select--
- postcode: [empty]
- name of public place*: [empty]
- house number: [empty]
- staircase: [empty]
- door: [empty]
- name of educational institution*: [empty]
- town*: [empty]
- type of public place: [empty]
- building: [empty]
- floor: --please select--
- type of training*: --please select--

Errors on IO's EH-website 5

Type of public place:

This should be „utca” or „út” but they are missing and cannot be typed in any way. So, choose „utcája” which is a possessive form.



Visit in the Immigration Office



Details and location:

- Client Service II. (Budapest) IMMIGRATION OFFICE (Országos Idegenrendészeti Főigazgatóság - OIF) <http://oif.gov.hu/index.php?lang=en>
- **Address: 1135 Budapest, District XIII, 35-37 Szegedi út (Twin Office Building, Ground floor)**

Meeting at the front gate at 9:00 on January 13th, Monday /15th, Wednesday where you can see the **TWIN BUILDING** script on the building and **not** where the bus stop is.

- **How to get there:** Buses start from Keleti Railway Station. Take any of the buses of No.20E, No.30, No.30A and No.32. Get off at "Szegedi út" bus stop.
- Please, bring your personal documents and **PASSPORT** with you.



**May this New Year
open doors to new
opportunities and
fill your life with
love and laughter.**