



Residence permit expiry Q&A

5th May, 2025



Agenda



- Stricter rules
- New website of Immigration Office
- EH platform
- Extension procedure for studies
- Extension procedure for job seeking
- Extension procedure for work

- Temporary residence
- When and how to start
- Timing
- Necessary documents
- Template for an official request
- Address change
- TAJ extension after the receipt of your new RP
- Q&A – Errors on Enter Hungary platform
- Meeting at the Immigration Office

Stricter rules

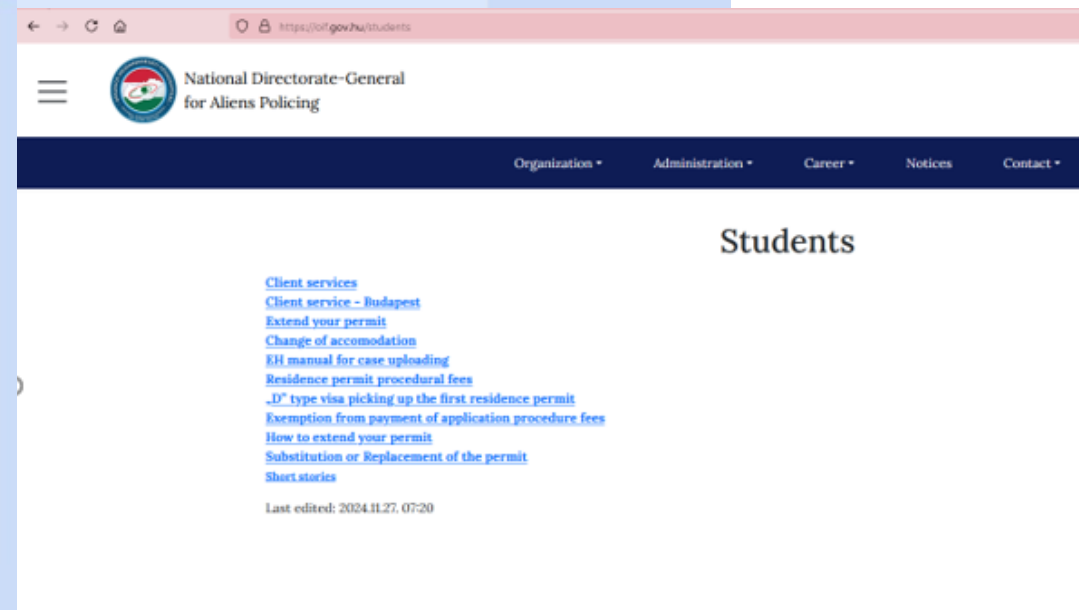
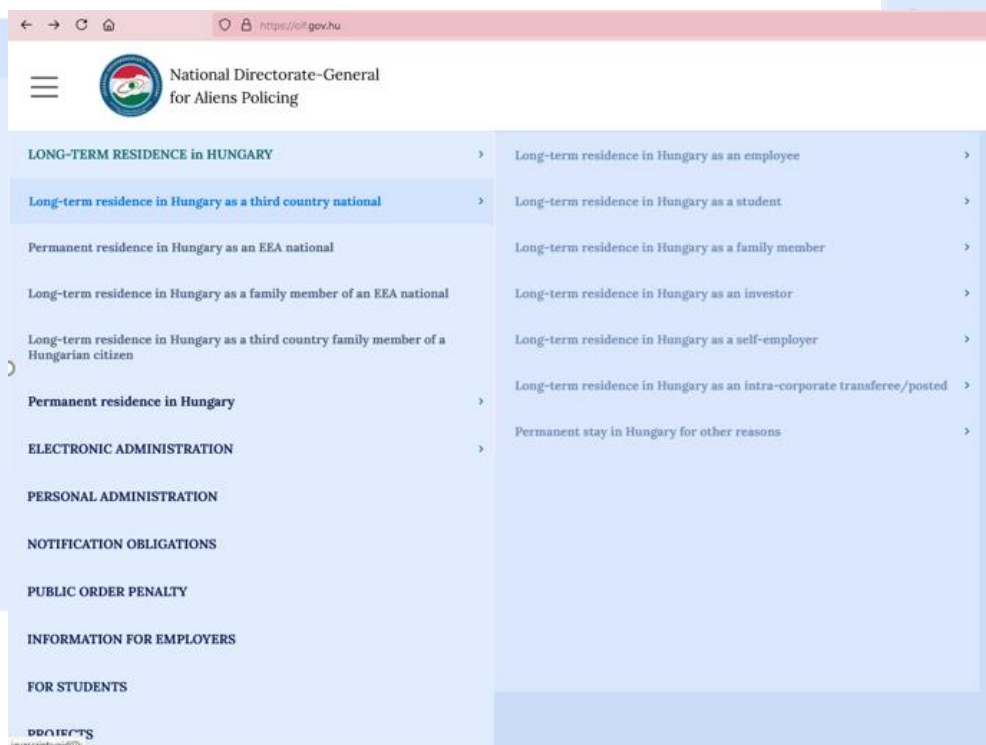
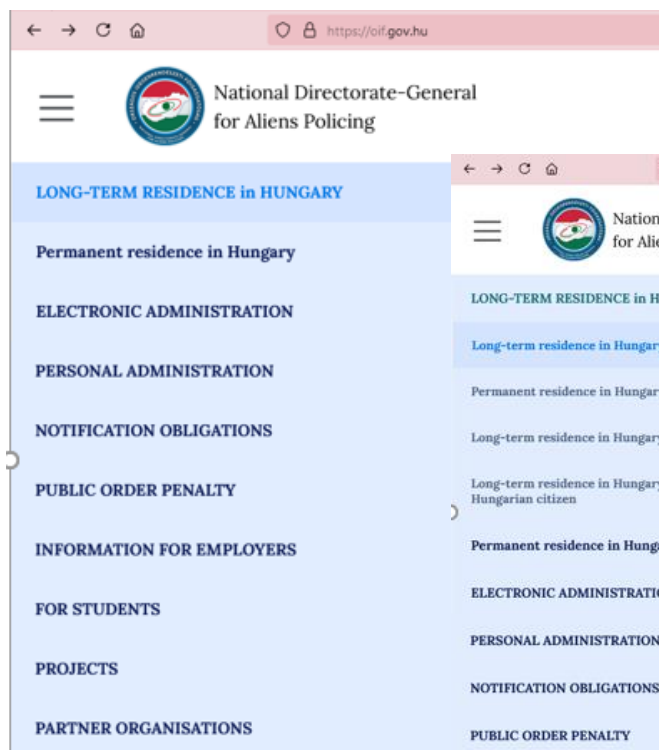
- **NO WAY to start an extension procedure from Hungary if residence permit expired >> go home, start a new visa case**
 - **Visa is valid only for 3 months after decision-making (not from the receipt)!**
- **NO WAY to submit an equity request after residence permit expired**
- **Other purpose ceased to exist!**
- **Invitation of family members for graduation: Visa C**
- **Instead: research / job-seeking**
- **major limitations are imposed on work purpose**
- **Family unification with study purpose res.card is only permitted for those who possess a RP issued before January 2024.**
- **Exception: a baby born in Hungary.**



New website of Immigration Office National Directorate-General for Aliens Policing



- <https://oif.gov.hu/>
- <https://oif.gov.hu/students>



Enter Hungary platform – EH number



- <https://enterhungary.gov.hu/eh/>

https://enterhungary.gov.hu/eh/

Enter Hungary Sign in

WELCOME TO THE ENTER HUNGARY PAGE OF ENTERHUNGARY!

Dear Clients,

we hereby inform you that the following cases are exempt from payment of administrative fee:

- issue of residence permit or extension of residence permit of Ukrainian citizens
- issue of residence permit or extension of residence permit for purpose of studies, or employment of Belorussian citizens
- applications for issue or extension of residence permits for purpose of studies of those, who receive Hungarian State Scholarship e.g. Stipendium Hungaricum, or the ones who have for-study ministerial sponsorship

In the above cases, the administrative fee does not have to be paid off.

Dear Employers,

We hereby inform You that in order to report the beginning and the termination of employing a person who is a beneficiary of temporary protection a separate form is available under the case type "Announcement". We kindly ask you that regarding beneficiaries of temporary protection report the beginning and the termination of the employment solely by using the designated form! The National Directorate-General for Aliens Policing hereby thank you your cooperation by complying with the above mentioned rules.

This system helps you submit your application for a residence permit in Hungary electronically, without queuing. If you wish to enter Hungary or the Schengen Area from abroad, the Ministry of Foreign Affairs and Trade will help you.

You can submit your e-application as a private person or a preferred employer/temporary work agency, as well as a legal representative. You need to [make a registration](#) before submitting the first application. The registration procedure varies in the case of a

Menedékes regisztrálás (How to submit a simplified application for recognition)

- As a private person
- As a preferred employer or temporary work agency
- By a legal representative

Related to the use of the website, the user guide includes a detailed description.

Registration

☒ I am acting as a private person
☐ I act as a lawyer, as a proxy
☐ I act as an employer, representing a company

Surname (as in passport) First name (as in passport)

phone number date of birth

email address

Registration

back

Start a new case

Extension for Studies and Student Mobility

Purpose-specific documents

- academic transcript + NEW student status cert. from 27 Aug - 7 Sept 2025
- academic transcript + LoExt (Tempus) ≈ mid June // LoAw (Tempus) Dissertation Scholarship ≈ mid June + NEW student status cert. from 27 Aug - 7 Sept 2025 (Tempus also notifies the Immigration Office about the list of students)
- support letter from MATE coordinator (student status cert only later)
- PhD students with NO student status, before final defense:
 - **RESEARCH** purpose possible; accreditation of MATE is accepted
 - research contract with the university from educational coordinator and supervisor
 - support letter from your supervisor
- Self-financing sts: 1st line + verification of transfer
 - Request for reduction of tuition fee (those who exceed the number of semesters; only less than 20 credits) until 15th (?) Sept. 2025 (decision in a month)
 - Request for payment in instalments until 15th Sept. (?) 2025 (kind of automatic)
 - Only ONE of the above requests can be submitted
 - Verification of transfers can be issued right after the payment happens
 - <https://ed.uni-mate.hu/> (Study information - requests, timetable of the semester; Finance – tuition fee payments)

Extension for Job – seeking

Purpose-specific documents



- valid only for max. of 9 months
- cannot be converted into study purpose residence card
- can be converted into a work purpose card **but** stricter rules (employment/Hungary card/EU blue card)
- **registration by Munkaügyi Központ** (authorities for employment);
- **degree** - Previous level degree or a degree from home is NOT good!
- **24,000 HUF procedural fee**
- colour photo (jpeg format), your blue ink signature underneath > electronically generated application form
- accommodation – lease contract + notification of accommodation, (if no change > old address certificate)
- health insurance (private for 6 months + savings)
- financial background (last 3-month bank statements, family members)

Extension for Research Purpose-specific documents



<https://en.uni-mate.hu/web/hungarian-university-of-agriculture-and-life-sciences/residence-permit>

- valid until the date of your contract
- cannot be converted into study purpose residence card
- can be converted into a work purpose card **but** stricter rules (employment/Hungary card/EU blue card)
- MATE is now an accredited
- Necessary documents:
 - ✓ [hosting agreement and the letter of commitment](#), signed by the Rector.
 - ✓ [contract for personal service on research tasks](#), signed by a representative of the Institute concerned. "University's representative, XY, on behalf of the Rector.
 - ✓ Appendix 9.11
- **Solution for Dissertation scholarship holders to finish their studies.**
- **26,000 HUF procedural fee**
- colour photo (jpeg format), your blue ink signature underneath > electronically generated application form
- accommodation – lease contract + notification of accommodation, (if no change > old address certificate)
- health insurance (private for 6 months + savings)
- financial background (last 3-month bank statements, family members)

Extension for Work/Hungary card/ EU blue card

Purpose-specific documents

- work agreement / pre-liminary work agreement / assignment contract
- Filipino, Georgian and Armenian citizens
- Hungary card – degree earned abroad, related to a given field which is regulated by law
- EU blue card – salary 833.000HUF/month gross
- health insurance (TAJ will be revalidated by employer) – to bridge the gap: private insurance for 1-2 months
- **24,000 HUF (?) procedural fee**
- colour photo (jpeg format), your blue ink signature underneath OR electronically generated application form
- bank statements (savings, regular income)
- accommodation documents
- those who work (partly) abroad also have to have a Hungarian address to get a Hungarian work permit.



Temporary residence certificate

- **If you leave after graduation:** Plane ticket reservation and specified date of leaving Hungary are probably necessary.
- **If you stay, you do NOT need to apply for a temporary RP, too.**
- **However, if your extension is ongoing and your RPcard expires >>**
 - Visit the IO 1-2 days prior to expiry OR on the expiry date

If the student is **not subject to visa**, there is **no need to apply** for a temporary residence cert. (Brazilian, Mexican students!)

List of visa-free countries: Visa exemption for entry to Hungary | Consular Information

<https://konzinfo.mfa.gov.hu/en/visa-free-travel-hungary>

- **The decision (=Tájékoztatás) and a temporary RP is good for TAJ extension procedures.**

BUT! NOT good for leaving the country and coming back!



When and how to start?

- Ideally: 45 days prior to the expiry or before BUT
- ... later to meet the missing document requirements in time
- >>> Letter of Apology (within 45 days) = Declaration by student why you are late with the application
- Starting the extension (new issual under the new law!)
- „Extension of the residence permit” – NO
- We would like to inform you that a **third country national who possesses a residence permit issued before 01.01.2024 can apply for the issuance of a new residence permit** under one of the legal titles of the new aliens (😊) policing law (Act XC. of 2023) based on the transitional provisions.”
- „I declare that the procedure is exempt of fee.” – YES (for ministry scholarship holders) even if you are between study cycles!
- <https://oif.gov.hu/factsheets/exemption-from-payment-of-application-procedure-fees>
- **Issue** (first application since 1st Jan 2024) vs. **Extension** not the first application since 1st Jan 2024





Timing – Summer 2025

- Expiry date: last work day! (31 August, 2025 – Sunday! ☹️)
- EH-start: at least 2 days before biometric data recording (SUBMIT BUTTON!)
- Biometric data recording: 15 DAYS (not working days!!!) > this is the start of your case >> 15 days prior to the expiry date; Go automatically!
- Within 45 days all missing documents are to be submitted otherwise your case is cancelled!
- Suggested EH-start for study purpose
 - exp. 30 June: last week in June, 2025 >> I'll contact the IO in your cases!
 - exp. 31 July: mid July, 2025
 - exp. 31 August: end of July/first week of Aug 2025
- Purpose document attached is needed to make 'SUBMIT' button active!
- Suggested biometric data recording: 2 days after EH-start.

MATE appointments: soon published

Necessary documents

- **Student Status Certificate** (by your Registrar's Officer/Erasmus coordinator at MATE)
- **Credit transcript** (by your Registrar's Officer/Erasmus coordinator at MATE)
- **Full copy of passport**
- **E-certificate of accommodation / old address card** (in case there is no change) by the dorm coordinator or by the owner of the flat you rent **AND**
 - IF from MATE dormitory: a **reservation confirmation**
 - **IF from a rented flat: your lease contract**
 - **Notification of Accommodation** – generated by the system, signed by the landlord/coordinator and YOU
- **Application form** ("Application for Residence Permit") **ONLINE**
- **Appendix 9.13** (for pursuit of studies or student mobility!)
- If you start the procedure within 1 month: **Letter of Apology**

For **self-sponsored students** also:


- a **bank account statement** (proving that you have enough money to live on)
- **health insurance**

If you **extended your scholarship**: **Letter of Extension** issued by Tempus Public Fund

If you **graduated from MATE** but pursue your studies as PhD:

- **Letter of Acceptance** from MATE
- **Letter of Award** from Tempus

**3 system-generated docs,
downloadable from the
yellow folder under your
case!**

EH12345678_Application for
studies and student mobility_ 



Template(s) for Letter of Apology

Aim

- to give reasons why you are late with the application
- to request for an extended deadline for their missing documents' request >> give your reasons (facts, dates, names of documents properly named)

How it looks?

- formal style
- include all data (personal, educational – scholarship / company and your case number(s))

Address change

- **Not a separate procedure** but PART of the extension case!
- Info: Current students >> Practical matters >> Residence permit >> Address change procedure

<https://en.uni-mate.hu/web/hungarian-university-of-agriculture-and-life-sciences/residence-permit>

- Those with OLD address – new *Reservation confirmation / Lease contract* with new dates + old address certificate + new „Notification of Accommodation” document (signed)
- Those with NEW address – new *Reservation confirmation / Lease contract* with new dates + new „Notification of Accommodation” document (signed)

TAJ extension!



- Possible with the decision / temporary residence certificate / new residence permit
- Student status cert.: not older than 30 days!
- Passport
- Address certificate
- Application form
- If it is Judit (actually, in most cases, it is Judit even if you start it in Teve utca, Budapest) > authorization

Q&A – Suggestions

- **New passport?** When you submit your Letter of Apology, explain that your early start was hindered by the fact that you needed to travel home for your new passport and **you were waiting for necessary documents and that you can meet the expected deadlines for missing documents within the procedural time.**
- In case you **travel during summer holidays**: it is possible to come back BEFORE the expiry date AND start the procedure here. It is advisable to postpone your longer travel home!
- Experience: you have to **upload a currently available stud. status cert. to be able to SUBMIT your documents** and start your application online.

Q&A 2 – Suggestions

- **How much should be the savings?**

Try to be realistic and add up costs of living (accommodation, food) and insurance costs /month. Multiply it by 5-6. OR in case you have some regular income /sponsor from home (their bank statements)

- **Ms.Judit's role:** Should any support documents (like a student status certificate) from the academic coordinator? Or will every supportive docs be collected from Ms. Judit?

It is your responsibility to collect education-related docs from your ed. coord. Judit is responsible for institutional communication on students' behalf **as a group** towards Imm. Off.

- Coordinator's support letter is for **winning time only** and it is not a substitute for your active student status certificate!

Errors on IO's EH-website

Comprehensive health insurance

- Other
- Based on employment
- I have funds to cover the costs
- I have a comprehensive health insurance

the fields of this section can be saved for later usage

Details of the applicant's accommodation in Hungary

postcode*:	1077	town*:	Budapest
district:	7	name of public place*:	BETHLEN GABOR
type of public place*:	utca	house number*:	19
building:		staircase:	
floor:	02	door:	17
legal title of residence*:	Tenant		

copy field values of section

Conditions of comprehensive health insurance

Do you have comprehensive health insurance for the time of your stay in Hungary?*

--please select--

- please select--
- Egyéb
- Foglalkoztatási Jogviszony Alapján
- Rendelkezem Anyagi Fedezettel A Költségek Fedezetére
- Rendelkezem Teljes Körű Egészségbiztosítással

Conditions of returning or travelling onward

Upon the expiry of your lawful stay, which country will you return or travel to?*

--please select--

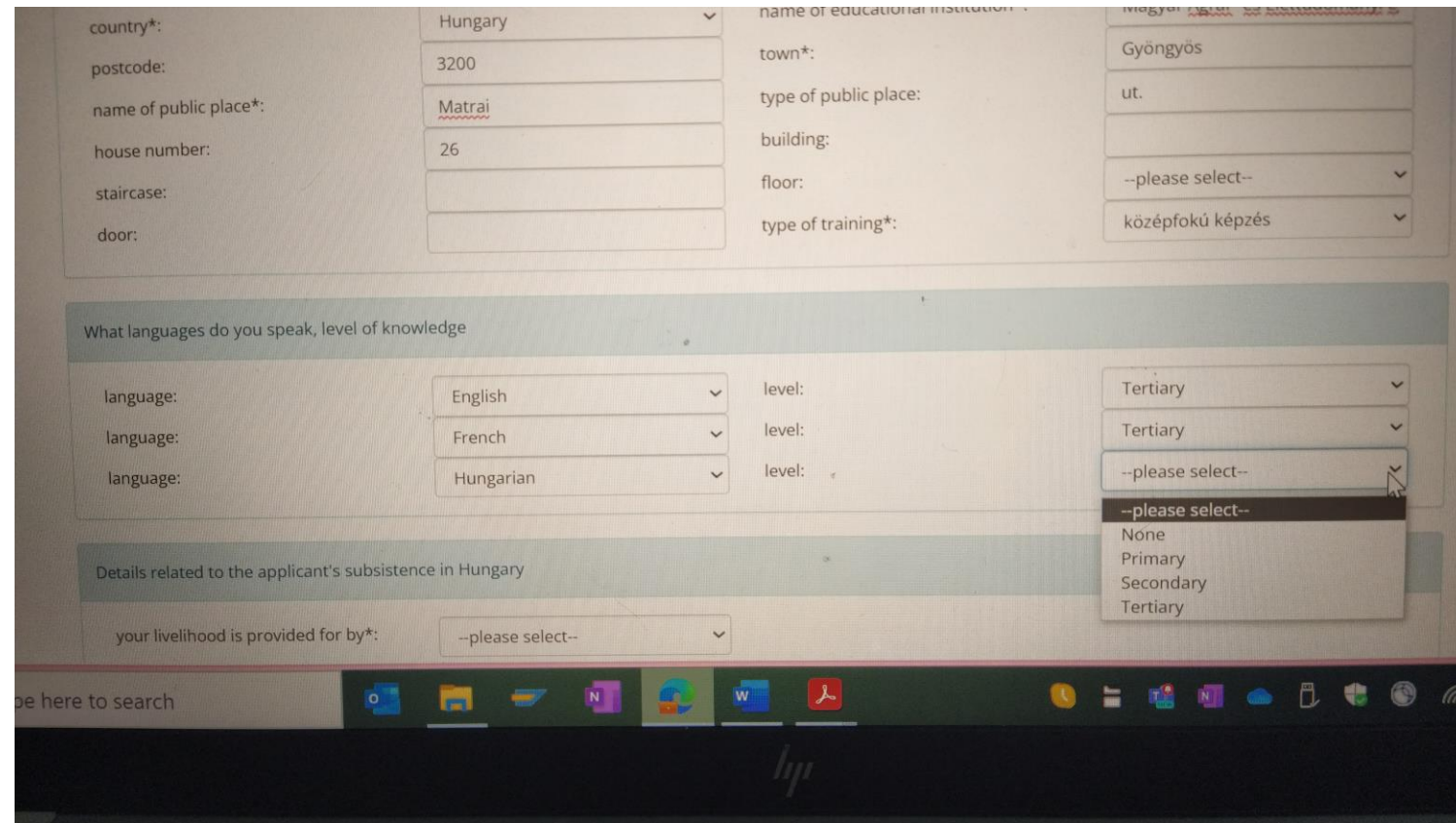
By what means of transport?:

Do you have the valid, necessary passport? ☐

Errors on IO's EH-website 2

Levels of spoken languages:

It should be A1, A2, B1, B2, C1, C2...

A screenshot of a web form on a computer screen. The form is divided into several sections. The top section contains personal and contact information fields: 'country*' (Hungary), 'postcode' (3200), 'name of public place*' (Matrai), 'house number' (26), 'staircase', 'door', 'name of educational institution', 'town*' (Gyöngyös), 'type of public place' (ut.), 'building', 'floor' (--please select--), and 'type of training*' (középfokú képzés). Below this is a section titled 'What languages do you speak, level of knowledge' with three rows for 'language' and 'level'. The first row has 'English' and 'Tertiary'. The second row has 'French' and 'Tertiary'. The third row has 'Hungarian' and a dropdown menu that is open, showing options: '--please select--', 'None', 'Primary', 'Secondary', and 'Tertiary'. Below this is a section titled 'Details related to the applicant's subsistence in Hungary' with a field 'your livelihood is provided for by*' and a dropdown menu showing '--please select--'. The bottom of the image shows a Windows taskbar with various application icons and a search bar.

Errors on IO's EH-website 3

Previous education level:

„Type of training” – it is a programme
„Tertiary - BSc”
„Secondary education”



Errors on IO's EH-website 4

Details of the host institution:

type of public place*: Utcája
building:
floor: --please select--
house number*: 1.
staircase:
door:

Details of the host institution

name of the institution*: Magyar Agrár- és Élettudományi E
town*: Gödöllő
type of public place*: Utcája
building:
floor: --please select--
type of training*: --please select--
postcode*: 2100
name of public place*: Pater Karoly
house number*: 1.
staircase:
door:
type of training*: --please select--

Previous education level

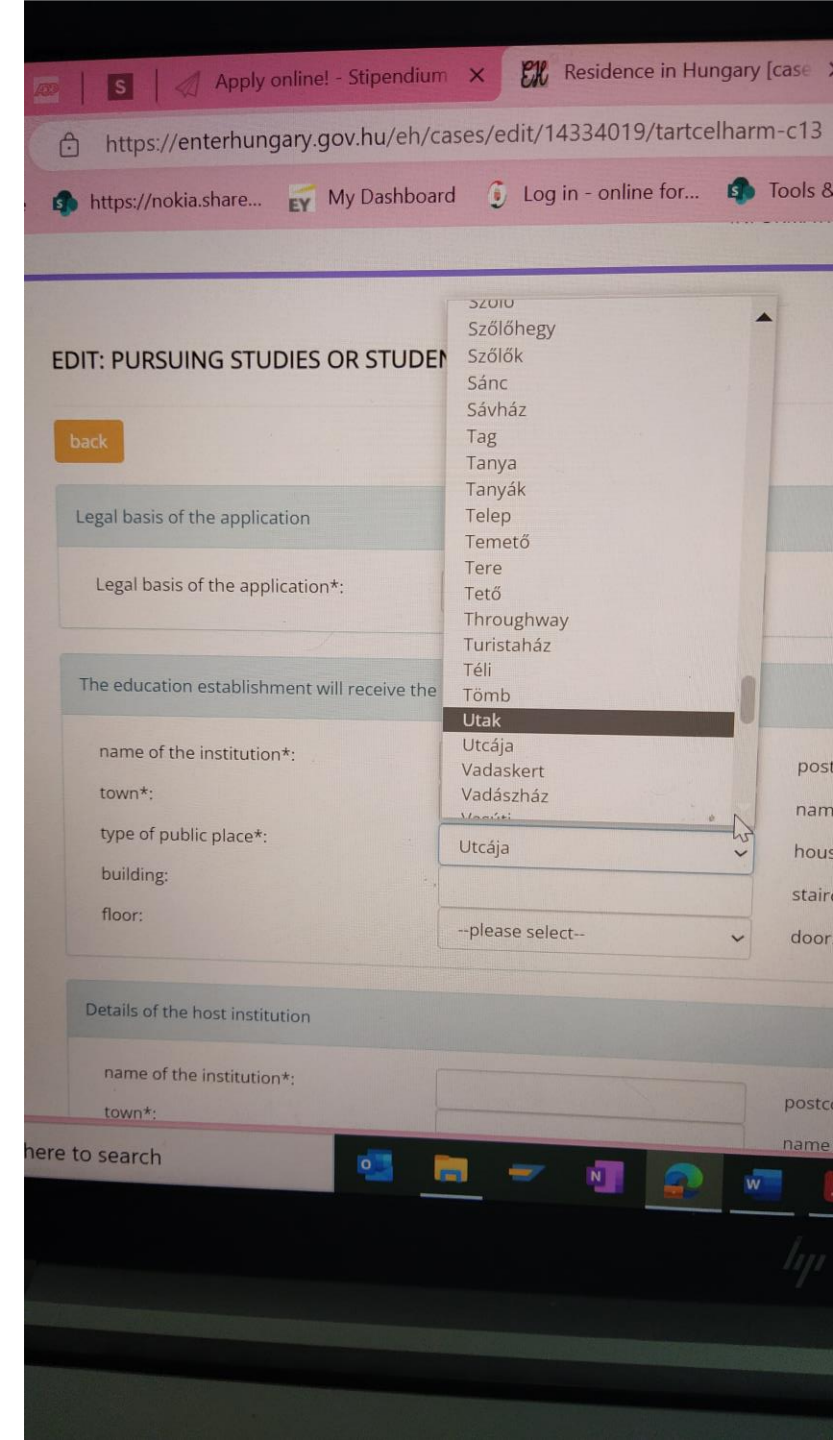
country*: --please select--
postcode:
name of public place*:
house number:
staircase:
door:
name of educational institution*:
town*:
type of public place*:
building:
floor: --please select--
type of training*: --please select--

--please select--
Preparatory Training
Undergraduate Training

Errors on IO's EH-website 5

Type of public place:

This should be „utca” or „út” but they are missing and cannot be typed in any way. So, choose „utcája” which is a possessive form.



Visit in the Immigration Office



Details and location:

- Client Service II. (Budapest) IMMIGRATION OFFICE (Országos Idegenrendészeti Főigazgatóság - OIF) <http://oif.gov.hu/index.php?lang=en>
- **Address: 1135 Budapest, District XIII, 35-37 Szegedi út (Twin Office Building, Ground floor)**

Meeting at the front gate at 9:00 on the given day – later published! - where you can see the **TWIN BUILDING** script on the building and **not** where the bus stop is.

- **How to get there:** Buses start from Keleti Railway Station. Take any of the buses of No.20E, No.30, No.30A and No.32. Get off at "Szegedi út" bus stop.
- Please, bring your personal documents and **PASSPORT** with you.



**Let's open doors
to new
opportunities.
There IS a way
out!**

